

Far North Coast Baseball Association Board

Policy and Procedures



MANUAL

**BY-LAWS
ADMINISTRATIVE PROCEDURES
PROCESS SCHEDULES
7 MARCH 2005**

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44. PLAYER CLEARANCE/REJECTION FORM
45. INJURY REPORT

Amendments of the Rules Committee – 7 March 2005

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Amendments to add additional sections.

1. General Administration: Policy and Procedures

- Amendment 1.1 – Page 2 – insert “(Appointed for 2 years)”
- Amendment 1.2 – Page 2 – insert “Cleaning Tenders”
- Amendment 1.3 – Page 2 – insert “FNCBA Umpires Director”
- Amendment 1.4 – Page 4 – insert Notation
- Amendment 1.5 – Page 5 – insert 1.10 as a whole
- Amendment 1.6 – Page 5 – insert 1.11 as a whole

2. Affiliation

- Amendment 2.1 – There are no amendments to this Section

3. Competition Rules – Seniors: Policy and Procedures

- Amendment 3.1 – Page 4 – insert section on grading of juniors.
- Amendment 3.2 – Page 5 – insert complete floater rule.
- Amendment 3.3 – Page 5 – insert the word “may”.
- Amendment 3.4 – Page 5 – insert note.
- Amendment 3.5 – Page 7 – insert sentence.
- Amendment 3.6 – Page 7 – delete finals criteria.
- Amendment 3.7 – Page 7 – amend finals criteria.
- Amendment 3.8 – Page 9 – amend forfeit rule.

4. Competition Rules – Juniors: Policy and Procedures

- Amendment 4.1 – Page 2 – insert sentence.
- Amendment 4.2 – Page 3 – insert “and”
- Amendment 4.3 – Page 3 – insert “Under 16’s”
- Amendment 4.4 – Page 3 – insert “4.1”
- Amendment 4.5 – Page 8 – delete (e)
- Amendment 4.6 – Page 8 – insert Note
- Amendment 4.7 – Page 9 – insert game rule
- Amendment 4.8 – Page 9 – insert “repeatedly, deliberately, knowingly breach”
- Amendment 4.9 – Page 10 – insert note.
- Amendment 4.10 – Page 11 – insert “unless there is absolutely no other
alternative.”
- Amendment 4.11 – Page 11 – insert sentence

5. Eligibility to Play: Policy and Procedures

- Amendment 5.1 – Page 2 – deletion.

6. Disputes and Protests: Policy and Procedures

- Amendment 6.1 – Page 2 – insert sentence.
- Amendment 6.2 – Page 2 – insert part sentence.
- Amendment 6.3 – Page 3 – insert note.

7. Umpires: Policy and Procedures

Amendment 7.1 – there are no amendments.

8. Judiciary: Policy and Procedures

Amendment 8.1 – Page 2 – rewording to “reported person”.

Amendment 8.2 – Page 2 – insert “or Email”.

Amendment 8.3 – Page 3 – insert paragraph.

Amendment 8.4 – Page 4 – insert “nor sat upon the original decision.”

8.a. Judiciary Procedure: Policy and Procedures

Amendment 8.a.1 – Insert New Section

8.b. Judiciary Schedule: Policy and Procedures

Amendment 8.b.1 – Insert New Numbering “b”

9. Schedule of Penalties: Policy and Procedures

Amendment 9.1 – No Amendments

10. Contact Schedule: Policy and Procedures

Amendment 10.1 – No Amendments

11. General Definitions: Policy and Procedures

Amendment 11.1 – No Amendments

12. Affiliation Schedule: Policy and Procedures

Amendment 12.1 – No Amendments

13. Disputes and Protests Schedule: Policy and Procedures

Amendment 13.1 – No Amendments

14. Contest Statistics Schedule: Policy and Procedures

Amendment 14.1 – No Amendments

15. Player Registration Form: Policy and Procedures

Amendment 15.1 – Page 1 – Insert new information columns

16. Feedback Form: Policy and Procedures

Amendment 16.1 – No Amendments

17. Coach and Scorers Registration Form: Policy and Procedures

Amendment 17.1 – No Amendments

18. Player Playing Another Grade Registration Form: Policy and Procedures

Amendment 18.1 – No Amendments

19. Incident Form: Policy and Procedures

Amendment 19.1 – No Amendments

20. Team Feedback Form: Policy and Procedures

Amendment 20.1 – No Amendments

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21. *Notice of Breach Form: Policy and Procedures*
Amendment 21.1 – No Amendments
 22. *Players Code of Conduct: Policy and Procedures*
Amendment 22.1 – No Amendments
 23. *Spectators Code of Conduct Form: Policy and Procedures*
Amendment 23.1 – No Amendments
 24. *Parents Code of Behaviour Form: Policy and Procedures*
Amendment 24.1 – No Amendments
 25. *Team Nomination Form: Policy and Procedures*
Amendment 25.1 – Page 1 – Insert Registration Number
 26. *Club Information Form: Policy and Procedures*
Amendment 26.1 – No Amendments
 27. *Blacklist Registration Form: Policy and Procedures*
Amendment 27.1 – No Amendments
 28. *Blacklist Clearance Form: Policy and Procedures*
Amendment 28.1 – No Amendments
 29. *Regrading Notification Form: Policy and Procedures*
Amendment 29.1 – No Amendments
 30. *Club Application for Regrading Form: Policy and Procedures*
Amendment 30.1 – No Amendments
 31. *Players Application for Regarding Form: Policy and Procedures*
Amendment 30.1 – No Amendments
 32. *Club Uniform Form: Policy and Procedures*
Amendment 32.1 – No Amendments
 33. *Ground Evaluation Form: Policy and Procedures*
Amendment 33.1 – Page 1 – Add areas for evaluation.
 34. *Coach's Expectations Form: Policy and Procedures*
Amendment 34.1 – No Amendments
 35. *Club Application for Regrading Form: Policy and Procedures*
Amendment 35.1 – No Amendments
 36. *FNCBA Expectations Form: Policy and Procedures*
Amendment 36.1 – No Amendments
 37. *Umpires Services Directory Registration Form: Policy and Procedures*

Amendment 37.1 – No Amendments

38. *Bring a Friend Form: Policy and Procedures*

Amendment 38.1 – Inserted in whole.

39. *FNCBA Registration Form: Policy and Procedures*

Amendment 39.1 – Inserted in whole.

40. *FNCBA Under 10's Registration Form: Policy and Procedures*

Amendment 40.1 – Inserted in whole.

41. *Club Registration Form: Policy and Procedures*

Amendment 41.1 – Inserted in whole

42. *Child Protection Form: Policy and Procedures*

Amendment 42.1 – Inserted in whole

43. *Player Transfer Request Form: Policy and Procedures*

Amendment 43.1 – Inserted in whole

44. *Player Clearance/Rejection Form: Policy and Procedures*

Amendment 44.1 – Inserted in whole

45. *Injury Report Form: Policy and Procedures*

Amendment 45.1 – Inserted in whole.

Amendments of the Rules Committee – 29 March 2005

3. *Competition Rules – Seniors: Policy and Procedures*

Amendment 3.9 – Page 5 – insert the words “all Divisions from Major League to Under 12” and “(with the exception of Major League)”.

4. *Competition Rules – Juniors: Policy and Procedures*

Amendment 4.12 – Page 9 – insert the pitch counts per day.

Amendments of the Rules Committee – 23 May 2005

5. *Competition Rules – Seniors: Policy and Procedures*

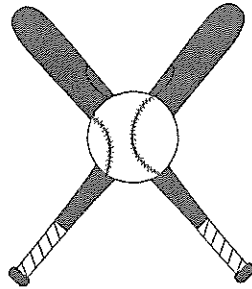
Amendment 3.10 – Page 5 – insert the words “but not a team in the same grade” and “These players may only play in the outfield, unless a written application has received prior approval from the Regional Director of Coaching to play in the infield and/or battery positions.”.

MISSION STATEMENT



*Our aim is
to raise the profile of Baseball
and
to support the enjoyment of the game.
We will achieve this
by administering Baseball
justly and impartially,
and by championing the pursuit of excellence in the sport.
It's not for oneself but for the game.*

FAR NORTH COAST BASEBALL BOARD



SECTION 1

GENERAL ADMINISTRATION

- 1.1 FUNCTION OF THE FAR NORTH COAST BASEBALL BOARD
- 1.2 COMMITTEES AND PERSONAL
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1. GENERAL ADMINISTRATION

Policy and Procedures

1.1 FUNCTION OF FAR NORTH COAST BASEBALL ASSOCIATION INC. BOARD

- The Board of Management of Baseball Queensland Incorporated (BQI) empowers FNCBA to administer all baseball activities in the **FAR NORTH COAST** baseball area. This comprises an area bounded by BYRON BAY (north), CASINO (west), BALLINA (east) and GRAFTON (south). FNCBA meets regularly with the BQI Board of Management to ensure compliance with BQI's requirements.
- The FNCBA Board of Management (FNCBB) will meet regularly with all affiliated clubs within the Far North Coast Baseball area. *Minimum of 5 times each season.*

1.2 COMMITTEES AND PERSONNEL

- FNCBB shall put in place appropriate Committees and personnel to assist in the running of the League (*see Form 26: Club Information Form.*). These shall include:
 - a) Registrar and Committee for seniors (1 per Club)
 - b) Registrar and Committee for juniors (1 per Club)
 - c) Constitution and local playing rules (1 per club)
 - d) Grounds/Wet Weather Committee (1 per club)
 - e) Tournament Committee (1 per club)
- The FNCBB will call for the following at the Annual General Meeting:
 - [Amendment 1.1, 7 March 2005]*
 - Two State Councillors
 - Judiciary Chairman and Judiciary Committee for all age levels (Under 8 to Senior)
 - Two Club delegates to Association Council
 - FNCBA Secretary
 - An Auditor
 - Canteen Tenders
 - Cleaning Tenders
 - [Amendment 1.2, 7 March 2005]*
 - Caretaker/Grounds Person
 - Senior Publicity Officer
 - Junior Publicity Officer.
 - FNCBA Scorers Director
 - FNCBA Umpires Director
 - [Amendment 1.3, 7 March 2005]*
 - FNCBA Coaching Director
 - Junior representative staff Under 12,14,16 & 18
- Other committees and relevant personnel may be put in place to meet specific needs.

1.3 RECORDS

- Registrars shall keep accurate records of the following for their specific area of responsibility:
 - a) Copies of all team lists from clubs participating in the FNCBA competition
 - b) Results of all FNCBA games
 - c) All protests and reports recorded on game cards
 - d) All cautions and ejections, as recorded on game cards by umpires
 - e) All points allocated to each team according to the provisions of these By-laws
 - f) All games umpired by qualified umpires
 - g) Other information as FNCBA may direct the Registrars to keep.

1.4 POINTS LADDER

- The Registrars shall maintain a point's ladder for each grade stating:
 - a) The name of every team in that grade
 - b) Results of all FNCBA games
 - The number of games played by each team.
 - The number of wins, losses and draws for each team.
 - The number of forfeits by each team.
 - The total runs for and against each team (where applicable).
 - The number of games washed out for each team.
- Registrars will forward point's tables to all member clubs **MONTHLY**

1.5 OBJECTIONS

- Clubs wishing to contest any statistics in the point's tables must forward written objections to the relevant Registrar (*see Form 10. FNCBA Contacts Schedule & Form 14. Contest Statistics Schedule.*), together with a \$10.00 fee.
- The objection must include grounds for dispute and include relevant evidence, eg copy of scorebooks, game cards etc.
- The objection must occur within *seven* days of the date of receipt of the point's table by the club.
- The relevant Registrar, in consultation with FNCBA will resolve all objections in the first instance.
- Registrars can alter the point's table to reflect the true positions of the teams.

1.6 TEAM GRADING

- Prior to each FNCBA season, the Registrar will oversee the grading of teams and clubs into a competition ladder.
- Up to the midpoint of the season, the Registrar may review a club or team's grading in consultation with other relevant persons.

- The Registrar shall forward **Form 29: Board Regrading Notification Form** to the Secretary of the affected Club stating the result of the regrading of that Club's team/s.
- Clubs wishing to regrade a team must complete **Form 30: Club Application for Regrading Form**.
- Any regrading will be applicable from the *date of notification*

Appeals

- The notified club shall have *two* working days from the receipt of the **Form 29: Board Regrading Notification Form** to appeal, in writing, the regrading as per the Disputes Procedures together with a \$10 fee.

1.7 PLAYER REGRADING

Clubs wishing to regrade players during the season must complete **Form 31: Player Application to Regrade Form** to the FNCBA Registrar.

The Registrar shall forward **Form 29: Board Regrading Notification Form** to the Secretary of the affected Club stating the result of the regrading of that Club's player.

Note: This rule does not simply apply to a Club wishing to regrade their own player. It is open for another club to request an upward regrading to be considered by the FNCBB. This deals with players who are, without exceptional circumstances, playing in a grade below their ability. An exception to the rule shall be where a Club does not have another grade, or such player is forced to into a grade that the FNCBA deems inappropriate for such player's ability. [Amendment 1.4, 7 March 2005]

Appeals

The notified club shall have *two* working days from the receipt of the **Form 29: Board Regrading Notification Form** to appeal, in writing, the regrading as per the Disputes Procedures together with a \$10 fee.

1.8 BREACHES AGAINST BY-LAWS AND COMPETITION RULES

- The Registrar shall forward to the relevant club secretary a **Form 21: FNCBA Notice of Breach Form** for each breach incurred.
- The **Form 21: Notice of Breach Form** shall detail all breaches of these By-laws and /or any rules applicable.

1.9 COMMUNICATION

- The preferred method of communication to and from FNCBA is written notification, sent by post (*PO Box 897 Lismore*), email or fax (*see Form 10: FNCBA Contacts Schedule*). Telephone contact may be appropriate on occasion with written notification to follow.
- FNCBA shall deem any notification forwarded by prepaid *post* to have been received by the addressee *two* business days after the date of posting.

- FNCBA shall deem any notification forwarded by facsimile / email to have been received by the addressee:
 - a) On the date of transmission (if sent by 4.00 pm) or
 - b) The following business day (if sent after 4.00 pm).

1.10 COMMON SENSE APPLICATION OF RULES

- The application of the by-laws is to be made with common sense. They are not designed to be wholly inflexible or apply in such a way that it would create an absurd outcome or be manifestly unjust to do so. The application of the by-laws contained herein shall be strictly applied, except where exceptional circumstances are shown to exist or an apparent injustice will result.
- Each and every case shall be held in isolation and, whilst past decisions may be considered in cases before the FNCBB, they shall not be binding.
- In considering exceptional circumstances, reference shall be given to access to these rules, prior offences, notifications given to clubs, the events in question and any other information that the FNCBB deems relevant.
- The application of these by-laws shall be decided by the FNCBB whose decision shall be final, save to considerations of natural justice.
- The principles of natural justice and the right to a full and fair consideration of circumstances from all relevant parties is an overriding consideration in these by-laws.

[Amendment 1.5, 7 March 2005]

1.11 FNCBA AWARDS

- The FNCBB shall appoint a committee to record and archive all awards.

1.11.1 FNCBA Life Membership Criteria

- Rule 4.3 of the Constitution make the following statement:

"The Annual General Meeting of the Association may, on recommendation of the Board of Management, grant Honorary Life Membership to any member of the Association who has rendered significant service to the Association and to the game of baseball, on a two-thirds majority of the members of the Association Council present and voting at such meeting. Honorary Life Members shall have all the rights and privileges of the Association, without payment of any Association Fees. No more than one Honorary Life Membership shall be granted at any Annual General Meeting of the Association. A prospective Life Member should stand apart from other members regardless of their contribution to the Association."
- A prospective Life Member is nominated by the FNCBB. Recommendations for Life Member nominations can be provided to the FNCBB.
- Upon recommendation, a written background of the nominee must be provided to the FNCBB.
- The nominee may be a player or non-player.

- There is no set minimum number of years of membership or service to the Association before a person may be eligible for nomination.
- The guidelines for the words "significant service" include but are not limited to the following:
 - If a the nominee has been a player or coach, consideration will be given to such issues as:
 - Representative baseball at any level, including Professional Baseball, Australia, Queensland or Far North Coast (with due credit allowed for other Associations);
 - Participation within FNCBA Clubs in an on-field capacity;
 - Contributions to the betterment of the standard of baseball in the local or other region;
 - If the nominee has made contributions in a non-playing capacity, this person will have served the Association in an outstanding manner for a number of seasons in the following capacities:
 - Service to Australia, Queensland, FNCBA or Clubs in any capacity, including but not limited to team management, board participation, executive officer or equivalent positions, canteen duties, ground duties, fundraising or any other volunteer capacity.
 - Service above and beyond the call of duty in any capacity for the FNCBA.
- Any other information that the FNCBA may deem relevant;
- The nominee should be of good character, and known to be honest and reliable.
- All nominations must be in writing and must be approved by the FNCBA with a 67% majority.

[Amendment 1.6, 7 March 2005]

1.11.2 FNCBA Memorial Wall Criteria

- The Memorial Wall Criteria shall include any person who has passed away and has contributed to the running, participation or development of the FNCBA over a minimum period of 15 years.
- All Life Members and Hall of Fame Members from the FNCBA or any Affiliated Body shall be an automatic inclusion into the Memorial Wall.
- Nominations must be submitted and approved at a Special Meeting or Annual General Meeting of the FNCBA.
- All nominations must be in writing and must be approved by the FNCBA with a 75% majority.

1.11.3 FNCBA Hall of Fame Criteria

- The Hall of Fame Criteria shall include any person who started their baseball or is within the FNCBA who has given a minimum total of 25 years on field duties to baseball.

- The criteria for selection includes any one or all of the following:
 - Service, performance and years of on field playing within the FNCBA and for any Club, Association, State, Australian or International Team.
 - Coaching, umpiring, scoring, or team management for any Club, Association, State, Australian or International team.
 - Representative duties for FNCBA, State, Australia or International teams.
 - Ground maintenance and development.
- Nominations must be submitted to and approved by the FNCBA at any Special Meeting or the Annual General Meeting.
- All nominations must be in writing and must be approved by the FNCBA with a 75% majority.

[Amendment 1.6, 7 March 2005]

1.11.4 FNCBA Junior Player of the Year Criteria

- The Medals to be awarded under this criteria are:
 - Under 14 – Reg Baxter Medal
 - Under 16 – Bernie McGrath Medal
 - Under 18 – Terry Moulder Medal
- The Far North Coast Baseball Association Inc presents these medals at the end of each season to the player considered the “*BEST PLAYER*” in each representative age group during the previous twelve months.
- Eligibility - To be eligible for consideration for either these Medals, players must:
 - Be playing the appropriate age competition being conducted by the FNCBA.
 - A registered player with the FNCBA.
 - Must have qualified to play in the major rounds.
- Selection Panel - Medals will be selected by a panel comprising:
 - All Club Head Coaches from the relevant age group.
 - The FNCBA Representative Head Coach for the relevant age group.
 - The Convener, if applicable, for the relevant age group.
 - The FNCBA Regional Director of Coaching.
- Voting - Each member of the panel will have one vote only regardless of the number of positions held, with the exception of the Regional Director of Coaching, who shall hold one vote, and a casting vote in the event that a deadlock of votes is reached.
- Nominations - Nominations for medal winners will come from any one of the following:
 - Any Club Head Coaches from the relevant age group.
 - The FNCBA Representative Head Coach for the relevant age group.
 - The Umpires Association.
 - The FNCBA Representative Selection Committee.
- Criteria Consideration - In selecting the medal winner, the panel shall consider the following criteria:
 - Performance in the particular age group.

- Performance in a higher age group.
 - Performance at senior levels.
 - Performance at representative levels.
 - Statistical information at both club and representative levels.
 - On-field and off-field behaviour, including any citations before the judiciary.
 - Nominations to be submitted to the Junior Director before the commencement of the Major Rounds.
 - Medal winners to be submitted to FNCBB for ratification.
- [Amendment 1.6, 7 March 2005]*

1.11.5 FNCBA Senior Awards

1.11.5.1 FNCBA Batting Award

- The FNCBA Batting award shall be awarded to the best batting average in Major League.
- This award shall be known as [name of award].

1.11.5.2 FNCBA Selected Awards

- The Medals to be awarded under this criteria are:
 - Huckelberry Medal for Best Major League Player
 - Rookie of the Year for Best Rookie Major League Player, known as the Harold Crozier Award.
 - Most Consistent Major League Player
 - Golden Glove for best fielding Major League player.
- The Far North Coast Baseball Association Inc presents these medals at the end of each season to the player considered the "*BEST PLAYER*" in each Medal category during the previous twelve months.
- Eligibility - To be eligible for consideration for either these Medals, players must:
 - Be playing in the Major League competition being conducted by the FNCBA.
 - With regards to the Rookie of the Year, the player must have been graded in Major League for first time for the entire year.
 - A registered player with the FNCBA.
 - Must have qualified to play in the major rounds.
- Selection Panel - Medal will be, selected by a panel comprising:
 - All Major League Club Head Coaches.
 - The FNCBA Representative Head Coach.
 - The Convener, if applicable, for Seniors.
 - The FNCBA Regional Director of Coaching.
- Voting - Each member of the panel will have one vote only regardless of the number of positions held, with the exception of the Regional Director of Coaching, who shall hold one vote, and a casting vote in the event that a deadlock of votes is reached.
- Nominations - Nominations for medal winners will come from any one of the following:
 - Any Major League Club Head Coaches.
 - The FNCBA Representative Head Coach.

- The Umpires Association.
- The FNCBA Representative Selection Committee.
- Criteria Consideration - In selecting the medal winner, the panel shall consider the following criteria:
 - Performance at Major League level.
 - Performance at Senior Representative levels.
 - Statistical information at both club and representative levels.
 - On-field and off-field behaviour, including any citations before the judiciary.
- Nominations to be made to the Senior Director before the commencement of the Major Rounds.
- Medal winners to be, submitted to FNCBB for ratification.

[Amendment 1.6, 7 March 2005]

FAR NORTH COAST BASEBALL BOARD



SECTION 2 AFFILIATION

2.1 AFFILIATION

2.1 Affiliation

2. Affiliation

2.1 Affiliation

- Clubs wishing to affiliate (*see Form 12: Affiliation Schedule*) with the FNCBA must complete **Form 26: Club Information Form** and provide a covering letter (*on official club letterhead*) signed by the club President. Clubs must forward or fax / email the **Form 26** and the covering letter to the Secretary, FNCBA by the relevant date in the *Calendar of Events* (see FNCBA Contacts Schedule) and **\$55.00** affiliation fee.
- Applications from clubs affiliating for the first time must include:
 - a) A covering letter signed by the club President or nominated head of the proposed organization
 - b) A budget projection for the club
 - c) If incorporated, a copy of the Certificate of Incorporation, certified by a JP or Commissioner for Declarations
 - d) A submission for approval of the club's uniform colours, design and sponsorship logos, using **Form 32: Club Uniforms**
- Before clubs can present players in any approved FNCBA competition, they must obtain FNCBA approval of the club's uniform colours and design. Applications from clubs renewing their affiliation, therefore, must include a **Form 32: Club Uniforms** if they propose to change their authorised uniform colours, design or sponsorship logos. Clubs must also submit this form if they wish to change their uniform or introduce new logos during the season.
- FNCBA will evaluate all fields on the basis of the **Form 33: FNCBA Grounds Evaluation Form**.
- FNCBA will review all affiliations as per the time schedule set out in the *Calendar of Events*. Affiliations shall be valid for the ensuing 12 months.
- FNCBA may accept or reject any application for affiliation. FNCBA may use its discretion to impose certain conditions in respect of a club's application. These conditions may include the rejection of any club officer or member.
- FNCBA may use its discretion to cancel or suspend the affiliation of any club at any time. FNCBA may use its discretion to impose certain conditions on club officers or members at any time.

FAR NORTH COAST BASEBALL BOARD



SECTION 6

DISPUTES AND PROTESTS

- 6.1 DISPUTES**
- 6.2 PROTESTS**

6 Disputes and Protests

6.1 DISPUTES (DISAGREEMENT WITH COMPETITION ADMINISTRATION)

- Any club or player may question anything relating to the administration of the FNCBA Competition by forwarding a written request to the **Secretary, FNCBB** (*see section 10 in FNCBA Contacts Schedule*). Each request must include a \$50 deposit, which shall be refunded fully if the Disputes Committee finds in favour of the appellant. (**Form 13. Disputes and Protest Schedule**.)
- For the purposes of this by-law, a dispute arising from a protest relating to a technical rule, shall not be entertained under the section.
[Amendment 6.1, 7 March 2005]
- FNCBA or its representative will nominate a Disputes Committee to hear the dispute. The Disputes Committee will consist of three persons appointed as necessary by FNCBA or its representative, one of who will be appointed Chairman.
- A person cannot be part of a Disputes Committee convened to hear a dispute involving that person's club.
- The Committee shall decide the outcome of a dispute either by considering written submissions alone, or by asking both parties to the dispute to attend a hearing. At any such hearing, both parties shall have time to present their case.
- The decision of the Disputes Committee shall not be subject to further appeal to FNCBA

6.2 PROTESTS (DISAGREEMENT WITH TECHNICAL GAME RULES)

- During a game, any club may question (protest) any event or ruling associated with a game. (**Form 13. Disputes and Protest Schedule**.)
- At the time of protest, the protesting club must advise the Umpire-in-Chief of the nature of the protest.
- When protest is made during a game:
 - a) The Umpire-in-Chief must inform the scorers that the game is being played under protest.
 - b) The Umpire-in-Chief must inform the manager of the opposing team of the nature of the protest.
 - c) Scorers must record details of the protest on both game cards.
 - d) Scorers must record the time of the protest on both game cards and in the appropriate section of the scorebooks.
- After the game, scorers must advise the relevant Registrar of the protest when phoning the game result.
- After the game, the protesting club must fax a printed copy of the protest to the relevant **Registrar** (*see section 10 in FNCBA Contacts Schedule*)
- FNCBA will then take appropriate action to resolve the protest as soon as

practicable, provided it is within the prescribed format.
[Amendment 6.2, 7 March 2005]

NOTE: The intent of this rule is to allow teams to overcome technical errors that could cost a team a game, and therefore points. However, if the protesting team fails to advise the UIC at the time, (and indeed record all the details in the appropriate format) it can become impossible for the Director(s) determining the issue, to establish issues such as the time of the protest or the exact nature of the protest. However, it is acknowledged that strict interpretation of the rules can result in unjust decisions. As such, unless the circumstances are shown, to the satisfaction of the Board, to be most exceptional (eg both sides agree there was a mistake and the time remaining, or an admission by the Umpire of an error and is able to state the time available, etc) a protest will not be upheld unless there had been strict compliance with this rule).
[Amendment 6.3, 7 March 2005]

FAR NORTH COAST BASEBALL BOARD



SECTION 6

DISPUTES AND PROTESTS

6.1 DISPUTES

6.2 PROTESTS

6 Disputes and Protests

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[Amendment 6.3, 7 March 2005]

FAR NORTH COAST BASEBALL BOARD



SECTION 7 7. Umpires

7. Umpires

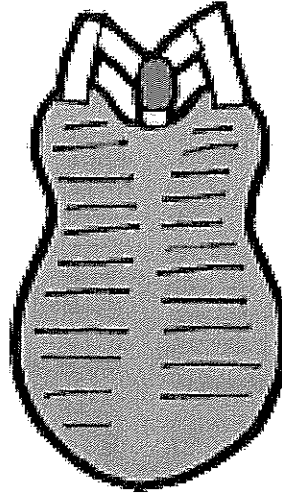
- Reference to Umpires in these Local Rules relates to members of the FNC Baseball Umpires Association and players appointed or rostered to officiate on any particular day.
 - *In all grades any travelling team will not be required to umpire.*
 - Lismore based teams only. In all Senior/Junior grades, if no official FNCBA umpires are available, the home team shall provide the plate umpire and the visiting team supply the base umpire. These umpires must be competent. To umpire senior grades juniors umpiring must be eligible to play Senior Grade baseball.
 - If FNC roster allocates a FNCBA umpire for the game, this umpire will call the plate. Home club will then provide a base umpire.
 - For all Grades, the Umpire-in-Chief must call from behind the plate.
 - Umpires shall not be replaced during a game unless they are injured or ill, or have the agreement of both team coaches.
 - Umpires must be suitably dressed, grey pants, blue polo T-shirt or shirt (not in a club players shirt). Umpires must wear enclosed footwear and, in the case of the plate umpire, the necessary protective gear.
 - Club or volunteer umpires have the same rights and authority as umpires of the FNCBA. They therefore:
 - a) command the same respect
 - b) have the same responsibilities to the FNCBA Judiciary.
 - At the end of each game Umpires-in-Chief shall complete and sign the official game cards and scorebooks, and print their name on the game card. Record any infringements and any appropriate comments on the reverse of the card.
 - *For payment of umpires all official umpires (plate & base) must sign game card.*
 - All umpires to supply own umpiring equipment.
 - Official umpires allocated games are responsible for their replacement, if they are unavailable.
 - **Umpires may be fined 1 match payment if the above is not adhered to.**
 - PAYMENTS

LEVEL 2	\$22 plate	\$20 line
LEVEL 1	\$20 plate	\$18 line
ROOKIE	\$18 plate	\$16 line
JUNIOR GAMES	1st 4 games nil payment, then \$6 plate per game.	
 - Umpires to be graded at local level by FNCBA Inc Board and Umpires Coaching Director.
 - All new umpires will start at Rookie level and progress from there, unless they hold a ABL level accreditation.
 - When Clubs fail to supply an Umpire, or arrange a suitable replacement, the following penalties will be apply:

The Club will be fined two Club Championship points and required to pay a **\$50 fine** for each umpire failing to attend.

Clubs will be given five minutes only to find an umpire or suitable replacement
- All umpires must fully understand the rules of baseball and the FNCBA Board local playing rules.

FAR NORTH COAST BASEBALL BOARD



SECTION 8 JUDICIARY

- 8.1 POLICY**
- 8.2 ACCOUNTABILITIES**
- 8.3 REPRESENTATION**
- 8.4 OFFENCES**
 - 8.4.1 Offensive behaviour**
 - 8.4.2 Dangerous behaviour**
 - 8.4.3 Violent behaviour**
- 8.5 SUSPENSION**
- 8.6 FAILURE TO APPEAR AT HEARING**
- 8.7 APPEALS**

8. Judiciary

8.1 POLICY

- FNCBA can cite any alleged offender against FNCBA By-laws to appear before the Judiciary Committee. This committee comprises persons appointed by FNCBB to perform relevant judiciary duties.
- FNCBB appoints and empowers the Judiciary Chairman to enforce the FNCBA By-laws. The Judiciary Chairman has the right to appoint any person to a committee, a Judiciary Panel or an Appeals Panel. The Judiciary Chairman is deemed to be independent of any club and therefore can sit on any hearing.
- The Judiciary Chairman can cite any club, official, player or individual to appear before a hearing.
- The Judiciary Chairman can suspend at any time any judicial proceedings or processes.
- The Judiciary Chairman can impose on the offending club, official, player or individual any monetary or time penalty that it deems appropriate to the offence.

8.2 ACCOUNTABILITIES

- ✱• Umpires issuing a caution or an ejection must report the name and number of the alleged offender and the nature of the offence on the back of the official game card, and sign it. They must also complete a **Form 19: Incident Report Form**.
- The relevant Registrar (FNCBA) shall notify the Chairman of the Judiciary Committee of cautions, ejections and protests.
- A player or official ejected from a game must complete an Incident Report form (available from the game scorer). They must then forward the completed form within two working days to the **Judiciary Chairman (see in FNCBB Contacts Schedule)**.
- As soon as practicable after the offence, the Judiciary Chairman (or the nominated representative) shall notify the reported person of any further action. If the reported person is cited, the Judiciary Chairman will advise that person (and any other person required to appear) of the time, date and place of the hearing.

[Amendment 8.1, 7 March 2005]

Where players or officials on report are participating in finals, the judiciary will sit prior to the next round of finals. Consequently, the players or officials must submit their report form personally (or fax or Email it) to the **Judiciary Chairman (see in FNCBB Contacts Schedule)**. This must occur within 24 hours after the end of the game from which they were ejected. Failure to supply the required written reports within the 24 hours will result in the players/officials being unavailable for finals. Should there be any reason why the judiciary cannot sit at the required time, the relevant parties will be notified by phone of alternative arrangements. *[Amendment 8.2, 7 March 2005]*

- Any person or club wishing to inform FNC of any other alleged offence must submit a written detailed report within two working days of the alleged

offence. FNCBB shall then determine if the report should be referred to the Judiciary Committee. The report must be in the form of a Statutory Declaration and should be forwarded to the **Secretary, FNCBB** (*see in FNCBB Contacts Schedule*).

8.3 REPRESENTATION

- When a club is cited to appear before the Judiciary Committee, one person from the club's executive committee must represent the club. This should be the President or the highest available representative of the club's executive committee.
- Cited persons other than juniors can nominate another person to appear and/or advocate on their behalf at the hearing. Cited persons choosing an advocate must inform the Judiciary Chairman in writing of the name of the proposed advocate. The relevant coach must also accompany senior players. In the case of juniors, however, it is mandatory for the junior to appear and to be accompanied by the team coach.
- * Cited persons or clubs wishing to be represented at the hearing by legal counsel must provide written advice to the **Judiciary Chairman by fax** (*see in FNCBB Contacts Schedule*) at least two working days prior to the hearing.
- The Judiciary Chairman shall ensure the party cited is granted a fair hearing provided that nothing in these by-laws shall grant a right of legal representation to a party to Judiciary hearing unless the other party is also legally represented and then only at the discretion of the Judiciary Chairman.
[Amendment 8.3, 7 March 2005]

8.4 OFFENCES

- ✕ • Offensive, dangerous and violent behaviour is liable to result in citation to appear before the Judiciary Committee. This applies also to any behaviour, which, in the opinion of FNCBB, may bring the game of baseball into disrepute.
- *

8.4.1 Offensive behaviour

- Offensive behaviour includes the use of any threatening, abusive or insulting words or actions to any person, including disputing the umpire's judgment call. It also includes the use of indecent or profane language or gestures in circumstances, which the umpire deems to be inappropriate.
- The umpire may caution any player or other person who, in the umpire's opinion, is guilty of offensive behaviour.
- The umpire will eject any player or official found using any tobacco or alcohol products, or any illicit drugs during a game. This rule applies on the field of play, or in the dugouts or in the scorer's box.

8.4.2 Dangerous behaviour

- Dangerous behaviour comprises behaviour that an umpire or any member of FNCBB considers threatening or potentially injurious to any player, umpire or other person. This also includes gear or equipment abuse.

- An umpire shall eject from the game any player or other person who, in the umpire's opinion, is guilty of dangerous behaviour.

8.4.3 Violent behaviour

- Violent behaviour comprises behaviour that an umpire or any member of FNCBB considers an act of physical violence towards any other person. This includes other players illegally leaving their position on the field of play at the time of an incident.
- An umpire shall eject from the game any player or other person who, in the umpire's opinion, is guilty of violent behaviour.

8.5 SUSPENSIONS

- ✕ • Cited players are eligible to participate in FNCBB activities until such time as the Judiciary Committee imposes a suspension.
- A suspension will apply for a specified period of time, not a specific number of games. The Judiciary Committee shall nominate the beginning and ending dates of any suspension.
- A suspension invoked by the Judiciary Committee shall exclude the offender from participating in any ABF activities during the period of the suspension.

8.6 FAILURE TO APPEAR AT HEARING

- Any player, official or Club representative or other individual failing to appear at a Judiciary Committee hearing will be suspended automatically from participation in any ABF activities. This suspension will remain in force until a rescheduled hearing is completed. However, the Judiciary Chairman can temporarily lift such a suspension in extenuating circumstances.

8.7 APPEALS

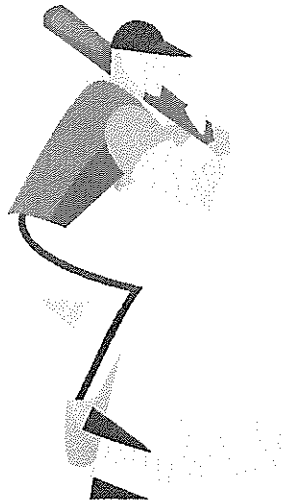
- The Judiciary Chairman will appoint an Appeals Committee comprising three or more impartial persons. Members of an Appeals Committee cannot be affiliated with any of the clubs involved in an appeal nor have sat upon the original decision.
[Amendment 8.4, 7 March 2005]
- Any player, official or club may appeal to FNCBB against any Judiciary Committee decision.
- *Appeals must state clearly the grounds for the appeal.* Failure to do this will invalidate the appeal. Appellants must lodge appeals, together with a \$100.00 fee, within two working days after notification of the judiciary decision. (Clubs lodging appeals must write the appeals on official club letterhead.) Appeals should be forwarded to the **Judiciary Chairman (see in FNCBB Contacts Schedule)**
- FNCBB will make every effort to expedite the outcome of any appeals to ensure fairness to all concerned. FNCBB will hear appeals within seven days of receipt of the appeal and the appropriate fee.
- Any penalty imposed shall be suspended until the Appeals Committee makes a decision on the appeal.
- FNC will refund the \$100.00 fee after an appeal is upheld.

8. JUDICIARY: Policy and Procedures

5

- FNC will retain the \$100.00 fee after an appeal is denied.

FAR NORTH COAST BASEBALL BOARD



SECTION 8.a JUDICIARY PROCEDURE

8.a.1 NOTIFICATION

8.a.2 JUDICAIKY PROCESS

8.a.2.1 Make Up of the Judiciary

8.a.2.2 Function of the Judiciary

8.a.2.3 Procedure of the Judiciary

8.a.2.3 Decision of the Judiciary

8.a.3 SENTENCING

8.a.4 NOTIFICATION OF OUTCOME

8.a.5 RETENTION OF DOCUMENTS

8.a Judiciary Procedure

[Amendment 8.a.1, 7 March 2005]

8.a.1 NOTIFICATION

- It is the responsibility of the Judiciary Chairman to inform the parties called before the Judiciary, and his Club, to bring this procedure to the notice of any player and/or any person connected with the Club, who is called before the Judiciary.
- The Judiciary Chairman shall notify all parties in writing of the time and date of the Judiciary;
- In the event that notification in writing is not possible, the Judiciary Chairman shall contact all parties and notify them of the time and date of the Judiciary.

8.a.2 JUDICIARY PROCESS

8.a.2.1 Make Up of the Judiciary

- The Judiciary Chairman shall allow the following people into the judiciary meeting:
 - Judiciary Chairman;
 - The Judiciary Panel;
 - The Individual (or if a Club, up to three representatives) Cited;
 - The Individual's Representative (if applicable).

8.a.2.2 Function of the Judiciary

- In the exercise of their function, the Judiciary Chairman shall do all things as may be necessary to ensure:
 - that all matters are set down for hearing with as much expedition as possible, and
 - that all hearings are concluded within as short a period as reasonably necessary.

8.a.2.3 Procedure of the Judiciary

- Any witnesses involved in the proceedings shall not be allowed into the room in which proceedings are held, except when called by the Judiciary Chairman to give evidence.
- The witnesses shall not be permitted to discuss the matter before the Judiciary either prior to being called before the judiciary or following their appearance before the judiciary.
- The Judiciary Chairman shall read the *Form 19: Incident Report* or notice of complaint. The accused shall then be asked to enter a plea of guilty or not guilty to the charge.
- Umpires shall not be exempt from the requirement to attend a judiciary and their statement shall be taken as sufficient evidence.
- Nothing herein removes from any person the onus of proving any ground upon which he relies.

- Once the party before the judiciary either admits or denies the charge, the following procedure must be adopted:
 - The Judiciary Chairman shall impose upon all Principals and Witnesses the necessity of observing the following conditions:

“Any person or person giving evidence of an untruthful or unsatisfactory nature to the Tribunal shall, in the case of player concerned, be disqualified from taking part in any game for such time as the Judiciary shall decide, and in the case of any other person, shall, on report to the Board by the Judiciary, be dealt with as the body may deem fit.”
 - The informant will give particulars of the incident reported;
 - The informant will have the right to call any witnesses in support of his report;
 - The reported person, or his representative, will have the right to ask questions of the informant and/or the witnesses;
 - The reported person, or his representative, may make a statement and shall have the right to call witnesses in support of his statement.
 - The informant shall have the right to ask questions of the reported person and all his witnesses.
 - Members of the Judiciary shall have the right to question all persons involved.
 - The Judiciary Chairman shall coordinate the questioning of witnesses and all questions shall be directed through the Chair. The principles of Natural Justice shall apply to the questioning of witnesses.
 - The Judiciary Chairman shall accept any documents submitted on behalf of either party.
 - No statements shall be tendered as evidence unless the person providing such statement is made available for questions.
 - A witness may not leave the room after giving evidence until the conclusion of the hearing of all evidence.
 - A witness may not ask a question or interrupt the proceedings at any time.
 - If, during the course of the considering the evidence, the Judiciary desire to recall any witnesses, such witnesses shall be questioned in the presence of the informant and the reported person.
 - At the conclusion of all evidence, all persons shall retire and the Tribunal shall arrive at a decision.

8.a.2.3 Decision of the Judiciary

- The decision shall be announced in the presence of the informant and the reported person and/or his representative.

8.a.3 SENTENCING

- In the event that an individual or Club is found guilty of an offence, due reference shall be had to the following when determining the appropriate sentence for the matter at hand:
 - Any early plea of guilty;

- Any records of past behaviour (available from the FNCBA archive);
- Section 9: Schedule of Penalties
- The judiciary shall record the judgement and the sentence in a minute of the judiciary outcome.

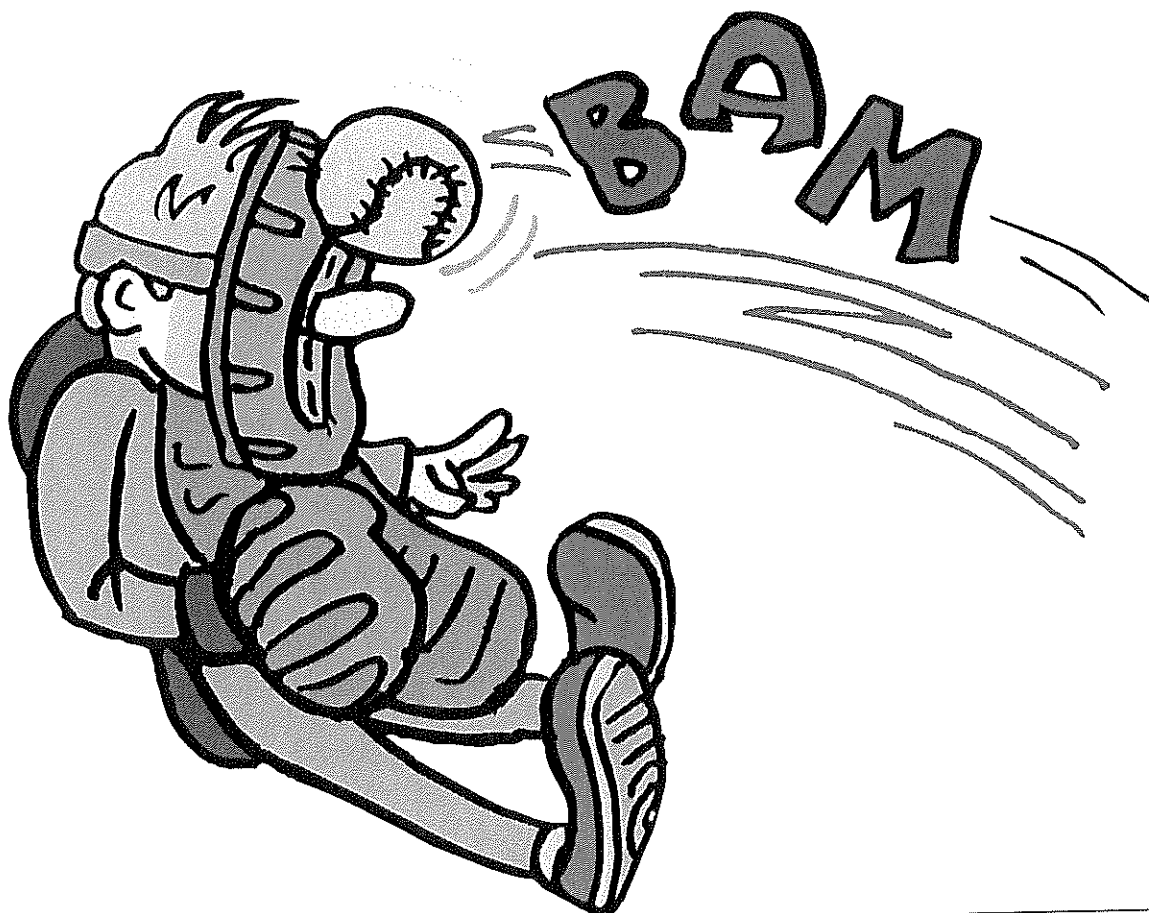
8.a.4 Notification of Outcome

- The outcome of the judiciary shall be provided to the Reported Person (or Club), in writing within 7 days of Judiciary being concluded.

8.a.5 Retention of Documents

- All documents pertaining to the judiciary shall be held for a period of one week following notification to the Reported Person (or Club). Once this period has expired the documents, (with the exception of the Form 18: Incident Report Form and the notification of outcome) shall be destroyed.
- In the advent that an appeal is lodged, such documents shall be retained.
- If not appeal is lodged within time, or an appeal is finalise, the FNCBB shall retain the following documents in an archive folder, and provide such documents upon request:
 - Form 19: Incident Report Form;
 - Minute of Judgement and Sentencing;
 - Letter to Reported Person or Club.

FAR NORTH COAST BASEBALL BOARD



SECTION 8.b JUDICIARY SCHEDULE

8.b.1

UMPIRES

8.b.2

PLAYERS / OFFICIALS / CLUBS

If you are a **JUNIOR PLAYER**.

If you are a **SENIOR PLAYER** or an
OFFICIAL.

If you are a **CLUB**.

8.b.3

REPORTING AN OFFENCE

8.b.4

APPEALS

8.b JUDICIARY SCHEDULE

[Amendment 8.b.1, dated 7 March 2005]

8.b.1 UMPIRES

*I have cautioned a player/ official.
What must I do at the end of the game?*

Obtain the official game card from the scorer.
On the back of the game card, record the alleged offender's name and number, and details of the alleged offence.
Sign the card and return it to the scorer
Complete **Form 19. Incident Report Form** within two working days to Registrar.
Forward the report to **Judiciary Chairman** (see **Form 10: FNCBB Contacts Schedule.**).

*I have Ejected a Player / Official.
What must I do at the end of the game?*

Obtain the official game card from the scorer.
On the back of the game card, record the alleged offender's name and number, and details of the alleged offence.
Sign the card and return it to the scorer
Complete **Form 19. Incident Report Form** within two working days to Judiciary Chairman.
Forward the report to **Judiciary Chairman** (see **Form 10: FNCBB Contacts Schedule.**).

8.b.2 PLAYER/OFFICIALS/CLUBS

*I have been ejected from the game.
What must I do at the end of the game?*

Complete **Form 19. Incident Report Form** within two working days to Judiciary Chairman.
Forward the report to **Judiciary Chairman** (see **Form 10: FNCBB Contacts Schedule.**).

*I have been cited to appear before the judiciary hearing.
What do I do now?*

If you are a **JUNIOR PLAYER:**

Arrange for your team coach to accompany you at the hearing. (If your team coach is not available, arrange for your club President to accompany you.) Appear at the hearing, at the time and place stipulated in your citation, together with your team coach.

If you are a *SENIOR PLAYER* or an *OFFICIAL*

Decide whether you want to:

- attend the hearing yourself, with the team coach accompanying you
OR
- have another person attend the hearing on behalf, together with the team coach. (If your team coach is not available, arrange for your club President to accompany you.)

2. If the "other person" acting on your behalf is a *legal representative*, advise the **Judiciary Chairman (see Form 10: *FNCBB Contacts Schedule*.)** of this by fax/email at least **two** working days prior to the scheduled hearing.

If you are a *CLUB*

Appoint (**two club members**) the club President or next highest member of the club's executive committee to attend the hearing.

2. If the "other person" acting on your behalf is a *legal representative*, advise the **Judiciary Chairman (see Form 10: *FNCBB Contacts Schedule*.)** of this by fax/email at least **two** working days prior to the scheduled hearing.

8.b.3 REPORTING AN OFFENCE

I am aware of an offence, which has been committed.

How do I advise FNCBA Board?

Obtain a Statutory Declaration Form from the club or an Australia Post Office.
Provide a detailed report of the perceived offence on the Statutory Declaration.
Sign the declaration before a Justice of the Peace or a Commissioner for

Declarations.

Forward the report to **Judiciary Chairman (see Form 10: *FNCBB Contacts Schedule*.)**.

8.b.4. APPEALS

I wish to appeal against a Judiciary Committee decision.

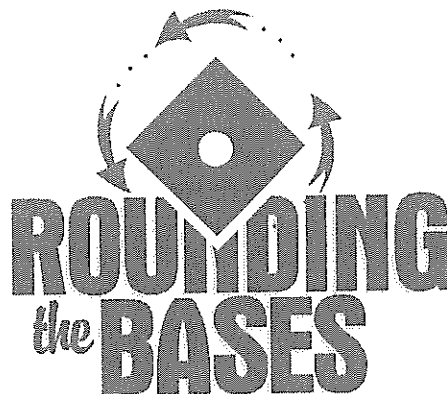
How do I do this?

Explain fully in writing clear grounds for your appeal.

Within two working days after notification of the judiciary decision, lodge your written appeal to the Secretary (**see Form 10: *FNCBB Contacts Schedule*.)**.

Include with the appeal a cheque/money order of \$100.00 payable to FNCBA.

FAR NORTH COAST BASEBALL BOARD



SECTION 9 SCHEDULE OF PENALTIES

- 9.1.a. Breach of By-Law.
- 9.1.b. Breach of scorers By-Laws.
- 9.1.c. Breach of game cards/result cards.
- 9.1.d. Breach of Forfeits.
- 9.1.e. Breach of Base Umpire provision.
- 9.1.f. Breach of Plate Umpire Provisions.
- 9.1.g. Breach of Player Eligibility, Registration and Imports.
- 9.1.h. Breach of Junior-Specific By-Laws.
- 9.2 Breach of Junior Rules in Senior games.
- 9.3 Judiciary Penalties.
 - 9.3.a Late lodgement Forms.
 - 9.3.b Offensive behaviour.
 - 9.3.c Dangerous behaviour.
 - 9.3.d Violent Behaviour

9. Schedule of Penalties

- The FNCBA shall have the right to impose a penalty for any breach of these By-laws, including but not limited to the following.
- If the penalty is not monetary, it shall be the same as stated in these By-laws.
- Clubs must pay all breaches in full within 30 days of the date of the **Form 21: Notice of Breach Form** (but two days prior to participation in any finals).
- Payments must include a remittance advice and a cheque payable to FNCBA.

9.1 BREACH OF BY-LAWS

9.1.a BREACH OF BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
WITHDRAWAL OF TEAM DURING SEASON	\$ 100.00	\$ 50.00
BREACH OF PLAYER SAFETY	\$ 100.00	\$ 50.00
BREACH OF UNIFORMS BY-LAW		
• 1st offence by team, one player in breach	WARNING	WARNING
• 1st offence, more than one player in breach.	WARNING	WARNING
• 2nd offence by team, one player in breach	\$ 50.00	\$ 50.00
• 2nd offence, more than one player in breach	\$ 100.00	\$ 50.00
• 3rd offence by team, one or more player in breach	\$ 200.00	\$ 100.00

9.1.b BREACH OF SCORERS BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• 1st offence	Warning by Registrar	Warning by Registrar
• 2 nd offence	\$ 10.00	\$ 10.00
• 3rd offence	\$ 30.00	\$ 30.00

9.1.c BREACH OF GAME CARD/RESULTS BY – LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• Failure to phone game results by specified time	\$ 10.00	\$ 5.00
• Failure to return game cards on time (7 Days)	\$ 10.00 + \$ 10.00 per week (or part)	\$ 10.00 + \$ 10.00 per week

9. SCHEDULE OF PENALTIES: Policy and Procedures

3

	card is late. No competition points to both teams	(or part) card is late. No competition points to both teams
--	---	---

9.1.d BREACH OF FORFIETS BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• 1st breach (notified more than 48 hours)	\$ 10.00	\$ 10.00
• 1st breach (not notified)	\$ 50.00	\$ 25.00
• 2nd breach	\$ 100.00	\$ 100.00
• 3rd breach, removed from competition	\$ 20.00	\$ 10.00

9.1.e BREACH OF BASE UMPIRE BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• Breach	\$ 20.00	\$ 10.00

9.1.f BREACH OF PLATE UMPIRE BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• Breach	\$ 40.00	\$ 20.00

9.1.g BREACH OF PLAYER ELIGIBILITY, REGISTRATION AND IMPORTS BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• Breach	Forfeiture of game + forfeiture penalty + \$ 100.00	Forfeiture of game + forfeiture penalty + \$ 100.00

9.1.h BREACH OF JUNIOR SPECIFIC BY-LAWS	PENALTY (Senior Games)	PENALTY (Junior Games)
• Participation	N/A	3 Points
• Players playing in higher/lower age/grade	N/A	3 Points
• Pitching and catching regulations	N/A	3 Points
• Player nomination regulations	N/A	3 Points

9.1.i BREACH OF BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• Participation	N/A	3 Points
• Players playing in higher/lower age/grade	N/A	3 Points
• Pitching and catching regulations	N/A	3 Points
• Player nomination regulations	N/A	3 Points

9.2 BREACH OF JUNIOR RULES IN SENIOR GAMES

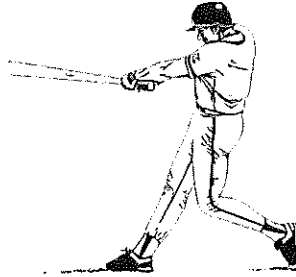
9.1.i BREACH OF BY-LAW	PENALTY (Senior Games)	PENALTY (Junior Games)
• 1 st offence	Warning + letter of reprimand to coach and club	N/A
• 2 nd offence	\$ 100.00 + coach and club president to attend judiciary	N/A
• 3 rd offence	\$ 200.00 + coach automatically suspended for rest of season: breach reported to State Director of Coaching	N/A

9.3 JUDICIARY PENALTIES

OFFENCE	PENALTY (1 st Offence)	PENALTY (2 nd Offence)
9.3.a Late lodgement of Form 19: Incident Report Form	1 Week Maximum	2 Weeks Maximum
9.3.b OFFENSIVE BEHAVIOUR		
• Disputing umpire's judgment call	2 Weeks Maximum	4 Weeks Maximum
• Audible obscenity	2 Weeks Maximum	4 Weeks Maximum
• Bringing the game into disrepute	4 Weeks Maximum	8 Weeks Maximum
9.3.c DANGEROUS BEHAVIOUR		
• Personal Intimidations	2 Weeks Maximum	4 Weeks Maximum
• Gear Abuse	1 Week Maximum	2 Weeks Maximum
9.3.c VIOLENT BEHAVIOUR		
• Fighting	2 Weeks Minimum	7 Weeks Minimum
• Illegal personal contact	2 Weeks Minimum	7 Weeks Minimum
• Illegally leaving position to participate in melee	Team fine of \$ 200.00	Team fine of \$ 400.00

- Early guilty pleas will result in a reduction of one week from the prescribed penalty.
- An early guilty plea comprises receipt by the **Judiciary Chairman** (*see Form 19: Incident Report Form*) within the prescribed timeframe, with the "guilty" plea clearly marked.

FAR NORTH COAST BASEBALL BOARD



SECTION 10 CONTACT SCHEDULE

10.1 FNCBA BOARD.

10.2 CLUB GROUNDS

10.3 CLUB WET WEATHER/GROUNDS

10.4 UMPIRES

10.5 SCORERS

10. FNCBB Contacts Schedule

The preferred method of communication to and from FNCBA is written notification, sent by post (PO Box 897 Lismore).







Persons contacting any FNC officer officially should use the relevant EMAIL, FAX or POSTAL ADDRESS in the following schedule.

Persons may contact Board members by phone, with official letter,
Email or fax to follow.







10.1 FNCBA BOARD

KEY:  **PHONE**  **Email/Fax**  **Postal Address**






1. FNCBA BOARD COMMISSIONER

NAME:	 H:	 Email: pel@gaertner.com.au
Paul Latta	 Mbl :0416 082 903	 Postal: PO Box 897, Lismore 2480
	 W:	 W:






2. FNCBA BOARD SECRETARY

NAME:	 H: (02) 66218190	 Email: gwenleemark@ozemail.com.au
Gwen Robb	 Mbl: 0413 321 433	 Postal: PO Box 897, Lismore 2480
	 Wk:	 W:

3. FNCBA BOARD BOOKKEEPER

NAME:	 H: (02) 6622 0572	 Email: robyn_youngberry@yahoo.com.au
Robyn Youngberry	 Mbl:	 Postal: PO Box 897, Lismore 2480
	 W: n/a	






4. FNCBA BOARD JUNIOR DIRECTOR

NAME:	 H:	 Email: jakeando@exemail.com.au
Jacob Anderson	 Mble: 0410 767 825	 Postal: PO Box 897, Lismore 2480
	 W:	





10. CONTACT SCHEDULE: Policy and Procedures





3

5. FNCBA BOARD SENIOR DIRECTOR






NAME:  H: (02) 66244105  Email: PeterBest27@hotmail.com
Peter Best  M: 0412 694 711  Postal: PO Box 897, Lismore 2480
 W: 0429 636 136

6. FNCBA OTHER BOARD MEMBERS






NAME:  H: (02) 66242791  Email: gmcc2369@bigpond.net.au
David McClelland  Mbl : 0413 290 880  Postal: PO Box 897, Lismore 2480

NAME:  H:  Email: gmcc2369@bigpond.net.au
Paul Latta  Mbl : 0416 082 903  Postal: PO Box 897, Lismore 2480







7. FNCBA REGIONAL DIRECTOR OF COACHING

NAME:  H: (02) 66245593  Email: mack34@optusnet.com.au
Scott McClelland  M: 0423 050 299  Postal: PO Box 897, Lismore 2480
 W:

8. FNCBA BOARD EQUIPMENT, FACILITIES AND GROUNDS DIRECTOR

NAME:  H: (02) 66212767  Email: n/a
Rod Green  M: 0409 426 949  Postal: PO Box 897, Lismore 2480
 W:

9. FNCBA – SPONSORSHIP AND PUBLIC RELATIONS OFFICER

NAME:  H: (02) 6624 1979  Email: geoffhallmann@yahoo.com
Geoff Hallmann  Mbl : 0414 014 365  Postal: PO Box 897, Lismore 2480
 W:  W:

10.2 CLUB GROUNDS

ALSTONVILLE
FIELD NAME: Alstonville
ADDRESS: Gap Road
Alstonville
PHONE: (02) 6628 5815 - Al Renwick,

BALLINA
FIELD NAME: Cawarra Park
ADDRESS: Cawarra Street
Ballina

10. CONTACT SCHEDULE: Policy and Procedures

4

PHONE: -

CASINO

FIELD NAME: Riverview Park

ADDRESS: Britton Street
Casino

PHONE: -

KYOGLE

FIELD NAME: Recreation Ground

ADDRESS: Summerland Way
Kyogle

PHONE: -

MARIST BROTHERS

FIELD NAME: Thew Field

 ADDRESS: Keen Street
Lismore. 2480

 PHONE: (02) 6622 8268

NORTHS

FIELD NAME: Albert Park 3

 ADDRESS: Keen Street
Lismore. 2480

 PHONE: (02) 6622 8268

REDBIRDS


FIELD NAME: Albert Park 4

 ADDRESS: Keen Street
Lismore. 2480

 PHONE: (02) 6622 8268

UNIVERSITY

FIELD NAME: Batting Cage/Bull Pen

 ADDRESS: Keen Street
Lismore. 2480

 PHONE: (02) 6622 8268

WORKERS

FIELD NAME: Baxter Field




 ADDRESS: Keen Street
Lismore. 2480

 PHONE: (02) 6622 8268

10. CONTACT SCHEDULE: Policy and Procedures

5

10.3 CLUB WET WEATHER/GROUND CONTACT

KEY  **PHONE**  **Email/Fax**  **POSTAL ADDRESS**

ALSTONVILLE
NAME:



H:
M:
W:



E:
F:

PA:

BALLINA
NAME:




Steve Layer

 H: 66811838
 M: 0403777881

 E: layer@weblogics.com.au
 F:

CASINO
NAME:




Graeme McKenna



 H: 66624661
 M: 0408663110
 W:

 E:
 F:

KYOGLE
NAME:

Tony Page

 H: 66321947
 M: 0427321947
 W: 66321200

 E: victon.page@bigpond.com
 F:

MARIST BROTHERS
NAME:



H:
M:
W:



E:
F:

PA:

NORTHS
NAME:

Leon Elliott

 Hme: 66244810
 Wrk: 1300360722

 Email: leon-jody@bigpond.com
 Postal: 29 Newhaven Drive,
Goonellabah. 2480

REDBIRDS
NAME:

H:
M:
W:





E:
F:

PA:

10. CONTACT SCHEDULE: Policy and Procedures

6

SOUTHERN CROSS UNIVERSITY

NAME:  H: (02) 6624 1979  Email: geoffhallmann@yahoo.com
Geoff Hallmann  Mbl : 0414 014 365  Postal: PO Box 897, Lismore 2480





WORKERS

NAME: H: E: PA:
M: F:
W:




10.4 UMPIRES ASSOCIATION

KEY:  PHONE  Email/Fax  POSTAL ADDRESS




PRESIDENT

NAME:  H: (02) 6624 1979  Email: geoffhallmann@yahoo.com
Geoff Hallmann  Mbl : 0414 014 365  Postal: PO Box 897, Lismore 2480




SECRETARY

NAME:  H:  Email: gmcc2369@bigpond.net.au
Paul Latta  M: 0416 082 903

TREASURER

NAME:  H:  Email:
 M:

10.5 SCORERS ASSOCIATION

KEY:  PHONE  Email/Fax  POSTAL ADDRESS

PRESIDENT

NAME: H: E: PA:
Gwen Robb M: F:
W:

10. CONTACT SCHEDULE: Policy and Procedures

7

SECRETARY
NAME:

H:
M:
W:

E:
F:

PA:

TREASURER
NAME:

H:
M:
W:

E:
F:

PA:

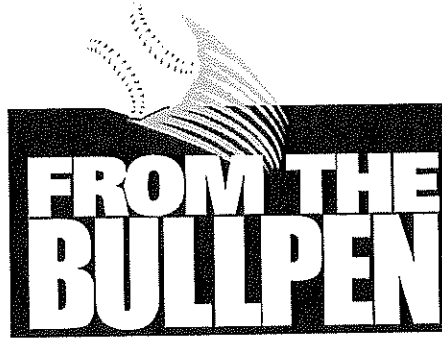
11. General Definitions



WHEN THE BY-LAWS SAYS THIS: ... THEY MEAN THIS:

ABF:	Australian Baseball Federation
IBLA:	International Baseball League of Australia
BQI:	Baseball Queensland Incorporated.
QBUA:	Queensland Baseball Umpires Association
QSA:	Queensland Scorers Association
GBBB:	Greater Brisbane Baseball Board
FNCBA:	Far North Coast Baseball Association Inc.
FNCBB:	Far North Coast Baseball Board
FNCBUA:	Far North Coast Baseball Umpires Assoc.
Due Date:	Date set out in the <i>Calendar of Events</i> unless otherwise specified.
Field:	Area of play, including dugouts and scorers box.
Grade	Competency ranking within the player's grade/age level.
Ground/s	Entire Club complex
Player	Any FNCBA registered player (for judiciary purposes, also includes coach, manager and scorer).

FAR NORTH COAST BASEBALL BOARD



SECTION 12 AFFILIATION SCHEDULE

12.1 Preseason: New Clubs.

12.2 Preseason: Previously Affiliated Clubs.

12.3 Midseason: All Clubs.

12. FAR NORTH COAST BASEBALL BOARD

Affiliation: Schedule

12.1 PRESEASON: NEW CLUBS

We wish to affiliate our club with FNCBA for the first time.

What must we do?

- ☐ Write a letter of application on official club letterhead (if applicable), signed by the club President or the nominated head of the proposed organization.
- ☐ Complete **Form 26: Club Information Form**.
- ☐ Prepare a budget projection for the club.
- ☐ If incorporated, obtain a copy of the club's Certificate of Incorporation and have it certified by a JP or a Commissioner for Declarations.
- ☐ Complete a submission for approval of the club's uniform colours and design.
- ☒ Forward all of the above to the Secretary, FNCBA (**See Form 10. FNCBA Contacts Schedule**) by the stipulated date in the **Calendar of Events** and \$20 Club affiliation fee.

12.2 PRESEASON: PREVIOUSLY AFFILIATED CLUBS

We wish to renew our affiliation with FNCBA for the forthcoming season.

What must we do?

- ☐ Write a letter of application on official club letterhead, signed by the club President.
- ☐ Complete **Form 26: Club Information Form**.
- ☐ If a change is proposed to the club's authorised uniform colours, design or sponsorship logos, prepare a submission for approval of the change.
- ☐ Forward all of the above to the Secretary, FNCBA (**See Form 10. FNCBA Contacts Schedule**) by the stipulated date in the **Calendar of Events** and \$20 Club affiliation fee.

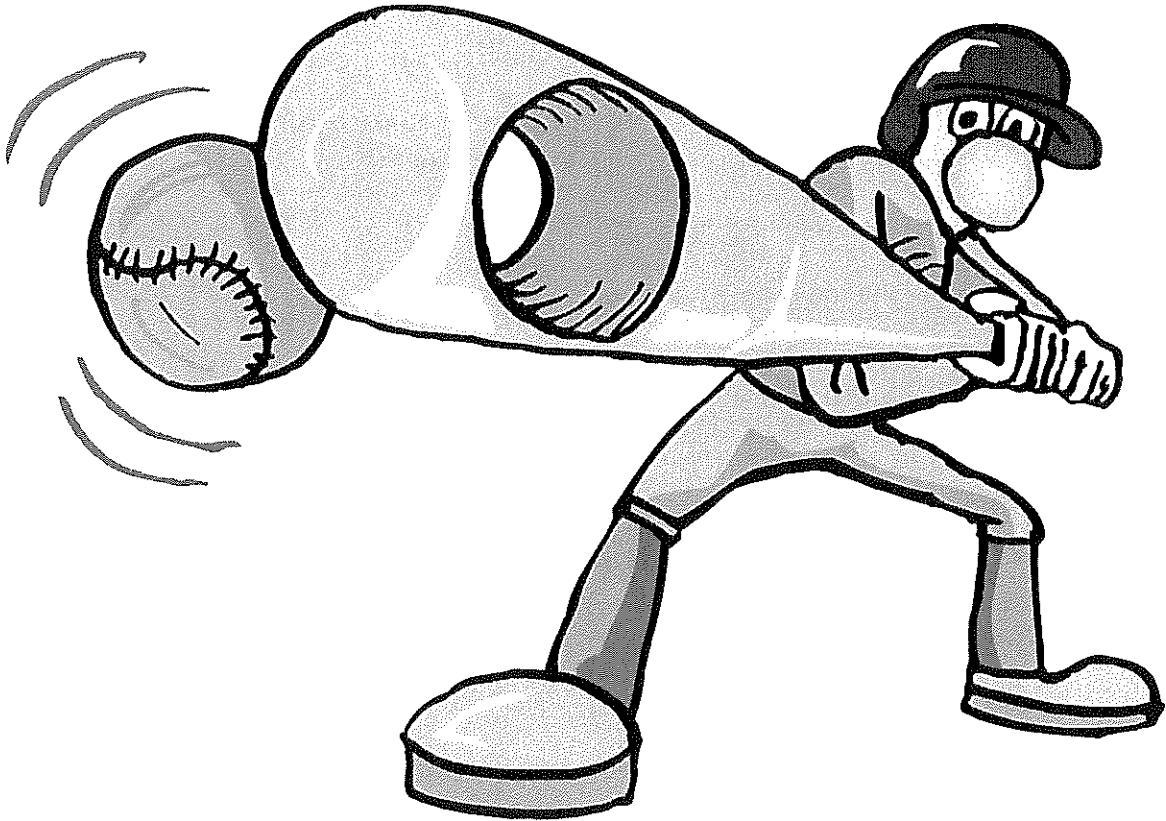
12.3 MIDSEASON: ALL CLUBS

*We wish to change our uniform colours/design,
or change or introduce sponsorship logos.*

What must we do?

- ☐ Prepare a submission for approval of the change. (**see Form 32: Club Uniforms.**)
- ☐ Forward the submission to the Secretary, FNCBA (**See Form 10. FNCBA Contacts Schedule**).

FAR NORTH COAST BASEBALL BOARD



SECTION 13

DISPUTES AND PROTESTS: SCHEDULE

13.1 Disputes about Administration.

13.2 Protest During a Game.

13. FAR NORTH COAST BASEBALL BOARD

Disputes and Protests: Schedule

13.1 DISPUTES ABOUT ADMINISTRATION

*I/We wish to dispute some aspect of game administration.
What must I/we do?*

- ☐ Forward a written request to the Secretary, FNCBA, including all relevant details of the dispute.
- ☐ Include with the request a cheque/money order for \$50.00.

13.2 PROTESTS DURING A GAME

Protesting club

*I/We wish to lodge a protest about an incident during the game.
What must I/we do?*

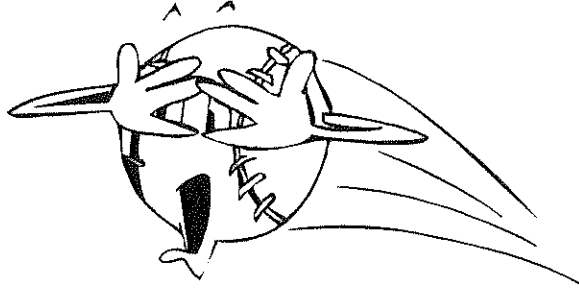
- ☐ Advise the Umpire-in-Chief of the nature of the protest.
- ☐ Within two working days after the game, forward a written request to the Secretary, FNCBA (see #2 in FNCBA Contacts Schedule), including all relevant details of the dispute.
- ☐ Include with the request a cheque/money order for \$50.00 payable to FNCBA.

Scorers

*A protest is lodged during the game.
What must we do?*

- ☐ Immediately copy the details of the protest onto the game cards.
- ☐ Immediately copy the time of the protest onto the game cards and in the appropriate section of the scorebook.
- ☐ When phoning game results to the Registrar, advise details of the protest.

14. FAR NORTH COAST BASEBALL BOARD *CONTEST STATISTICS: Schedule*



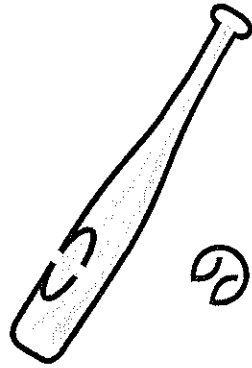
My club wishes to contest the statistics in point's table.
What must my club do?

- ☐ Prepare written objections, including concise grounds for the dispute.
- ☐ Include relevant evidence eg copies of scorebooks, game cards etc.
- ☐ Include with the documentation a cheque/money order for \$10.00 payable to FNCBA.
- ☐ Within seven days of receipt of the statistics, forward written objections and the fee to The Secretary, Far North Coast Baseball Board, PO Box 897, Lismore. N.S.W. 2480.

15. PLAYER REGISTRATION FORM: Policy and Procedures

1

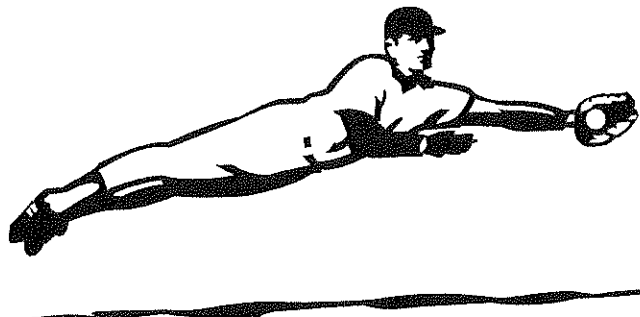
15. Far North Coast Baseball Association Inc. Board Player Registration Form



CLUB: TEAM GRADE: TEAM NAME:

No	ABF No	Surname	Given Name	Address	Contact No.	Mobile No.	Date of Birth	Email Address	Play Up Form Held
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									

16. Far North Coast Baseball Association Inc.
Board
Feedback Form



Date:

The Secretary
FNCBA Inc.
P.O. Box 897
Lismore. N.S.W. 2480

Dear Secretary,

After referring the to Baseball QLD & FNCBA Inc. Baseball Rules Manual I would like to raise the following issue(s):

Could you please refer this matter to the FNCBA Inc. Working Party for review for upcoming versions of the Baseball QLD & FNCBA Inc. Baseball Rules Manual?

Yours in Baseball

Address:
.....
Club:
Phone:
Fax:
Email:

17. FNCBA Inc. COACHES / SCORERS SERVICE DIRECTORY REGISTRATION FORM



Family Name:.....

Given Names:.....

Club:.....

Grade:

Address:.....

City.....State.....Post Code:.....

Telephone (Home)
(Work)
(Mobile)
(Fax)

Email Address:

Level of Accreditation:

I have read all the attached rules and forms and fully
understand the responsibilities and conditions disclosed.

I will, to the best of my ability, abide by all during all events.

Signature..... Date.....

18. PLAYING ANOTHER GRADE FORM: Policy and Procedures¹

**18. Far North Coast Baseball Association Inc.
Board**

Player Playing another Grade Permission Form

Please complete the following consent statement as necessary.



Junior Player playing in Junior Competition

I hereby give consent for my child (please print name)
of Baseball Club to participate in an Age Group one level
above/below (delete one) their Age group eligibility that is described in the Baseball
QLD & FNCBA Inc. Junior Baseball Rules.

Junior Player playing in Senior Competition

I hereby give consent for my child (please print name)
who is years of age and is eligible to participate in Senior Competition, to play
Senior Baseball with Baseball Club.

I hereby certify that I am the legal Parent / Guardian of the above-mentioned child.

.....
Parent / Guardian Signature

.....
Date

.....
Printed Name Please

League Acknowledgement

I, the undersigned have sighted and recorded the above information and I understand that
the above mentioned player is permitted to play Baseball in the
competition.

.....
League Representative

.....
Date

Player's Full Name:

Club:

Date of Birth:

Level to play:

19. Far North Coast Baseball Association Inc. Board

Incident Report Form

Please return to FNCBA Inc. Board of Management



Date of game:
Ground:

Visiting Team:
Home Team:

Umpire:
() Plate () Base

Contact Number:
Grade:

Subject:
Person (s): () Coach () Runner () Fielder
..... () Pitcher () Batter () Bench
..... () Other

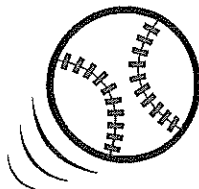
*Describe the incident that occurred and your actions.
Include pertinent details concerning language, gestures, thrown equipment, or
physical contact. Include any after affects.*

Describe the game situation that prevailed at the time of the incident(s).
Innings: (top/bottom) Outs: Count:(balls) (strikes)
Score: In favour of:
Person(s) () Spoken to () Cautioned () Ejected

Date Report Lodged: Time Lodged:How Lodged:

Signed: Date:

20. Far North Coast Baseball Association Inc. Board *Team Feedback Form*



Team: Division:

FNCBA Inc. Board wishes to know if your team would like to play any washed out games. All games would be played at Albert Park, mid week, late Friday night, Saturday night or Sunday.

Only teams within each grade who say yes will play washed out games. If one team does not want to play then that game will not be played. We are trying to give all teams as much playing time as possible and to give all teams equal games.

Could you please talk to your team regarding the above, answer the following questions and return it immediately to FNCBA Inc. Board or hand in with your result cards the first Saturday of competition.

Does your team wish to play washed out games? Yes/No

If yes please fill in the following.

- | | |
|---|--------|
| i) Do not care when games are played. | Yes/No |
| ii) Play second game Friday night. | Yes/No |
| iii) Play Saturday 5.00pm | Yes/No |
| iv) Play mid week. Tuesday or Wednesdays. | Yes/No |
| v) Play Sunday. | Yes/No |

Please put down any constructive comments that your team thinks that may improve Baseball on the FNC.

Comments:.....

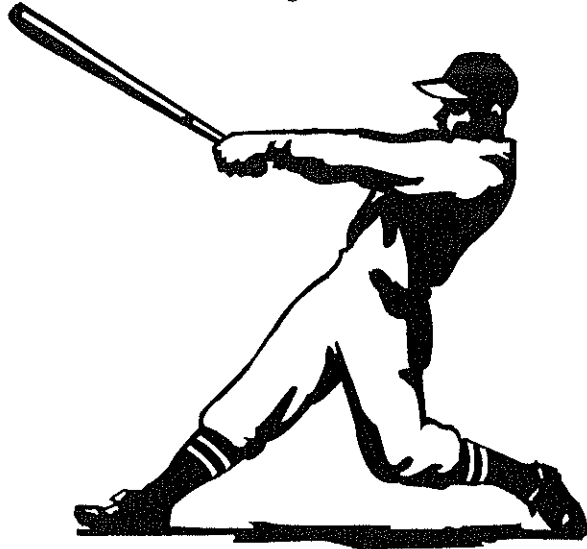
.....

Thank you for you help and time.

Yours in Baseball,

FNCBA Inc. Board of Management.

21. Far North Coast Baseball Association Inc.
Board
Notice of Breach



The Secretary,

It has been reported that your player _____ has breached By-Law/ Playing rule _____ of the Far North Coast Baseball Assoc. Inc. Board (By-Laws, Senior/Junior playing rules.)

Player or Team Responsible: _____

Date of Breach: _____

Penalty: _____

Date of Notice: _____

Action taken: _____

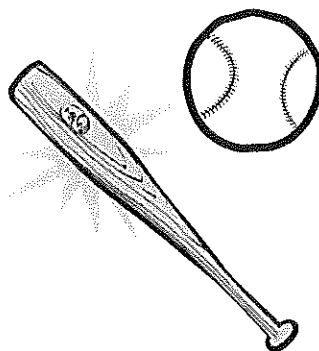
Please note: A breach of the By-Laws or Playing Rules by a player or team within a certain Club is perceived to be a breach by the responsible Club.

Yours in Baseball,

FNC Board Registrar/ Recorder (X) Noted

If penalty is monetary, please forward this form and fine to the FNCBA Inc. Treasurer.

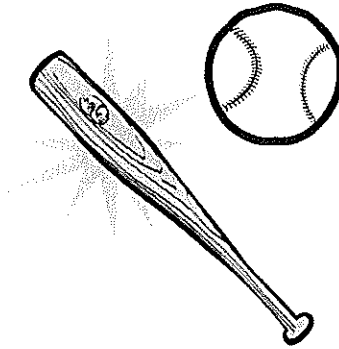
22. Far North Coast Baseball Association Inc. Board *Player Code of Behaviour*



- * Play for the fun of the game, not just for parents and coaches.
- * Compete by the competition conditions and rules.
- * Never argue with an official. If you disagree, have you coach approach the official during the break or after the game.
- * Never dispute Umpires calls at anytime. Take it on the chin and get on with the game. Let your Coach approach the Umpire.
- * Control your temper. Verbal abuse against Umpires, opposing players and Coaches and fans will not be tolerated, nor will deliberate fouling, provocation of an opponent or throwing of equipment.
- * Refrain from profanity at all times.
- * Co-operate with your Coach, Officials team mates and opponents. Without them there would be no game. Work equally hard for yourself and your team, your teams performance will benefit, so will you.
- * Show respect for your opponents and their skills. Be a good sport. Cheer all good plays whether they are your teams or your opponents.
- * No use of banned substances of any kind will be tolerated. This includes tobacco and alcohol.
- * Any activity likely to result in loss or wilful damage to private property or to cause a disturbance will not be tolerated.
- * Be friendly to all participants, volunteers, staff and spectators. Say "please" and "thank you" to everyone....OFTEN.

***REMEMBER TO HAVE FUN
MAKE FRIENDS THAT WILL LAST A LIFETIME***

23. Far North Coast Baseball Association Inc.
Board
Spectators'
Code of Behaviour



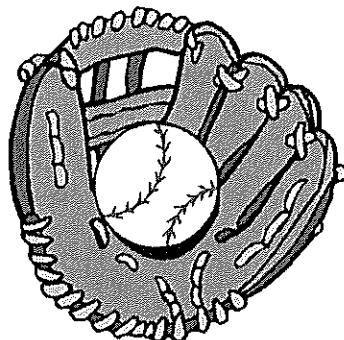
- * Remember that children play organised sport for fun. They are not playing for the entertainment of spectators only, nor are they miniature professionals.
- * Applaud good performances and efforts from each team. Congratulate all participants upon their performances regardless of the game's outcome.
- * Respect the officials' decisions. If there is a disagreement, follow the appropriate procedure in order to question the decision and teach the children to do likewise.
- * Never ridicule or scold a child for making a mistake during competition. Positive comments are motivational.
- * Condemn the use of violence in any form, be it by spectators, coaches, officials or players.
- * Show respect for your team's opponents. Without them there would be no game.
- * Encourage players to follow the rules and officials' decisions.
- * Demonstrate appropriate social behaviour by not using foul language, harassing players, coaches or officials.
- * Avoid use of derogatory language based on gender.

24. Far North Coast Baseball Association Inc. Board *Parents' Code of Behaviour*



- * Encourage children to participate, if they are interested. However, if a child is not willing, do not force him or her.
- * Focus upon the child's efforts and performance rather than the overall outcome of the event. This assists the child in setting realistic goals related to his/her ability by reducing the emphasis on winning.
- * Teach children that an honest effort is as important as victory, so that the result of each game is accepted without undue disappointment.
- * Encourage children to always participate according to the rules.
- * Never ridicule or yell at a child for making a mistake or losing a game.
- * Remember that children are involved in organised sport for their enjoyment, not yours.
- * Remember that children learn best for example. Applaud good plays by all teams.
- * If you disagree with an official, raise the issue through the appropriate channels rather than questioning the official's judgement and honesty in public. Remember, most officials give their time and effort for your child's involvement.
- * Support all efforts to remove verbal and physical abuse from sporting activities.
- * Recognise the value and importance of volunteer coaches. They give of their time and resources to provide recreational activities for the children and deserve your support and help.
- * Avoid use of derogatory language based on gender.

25. FAR NORTH COAST BASEBALL ASSOCIATION BOARD TEAM NOMINATION FORM



TEAM GRADE:..... TEAM NAME:

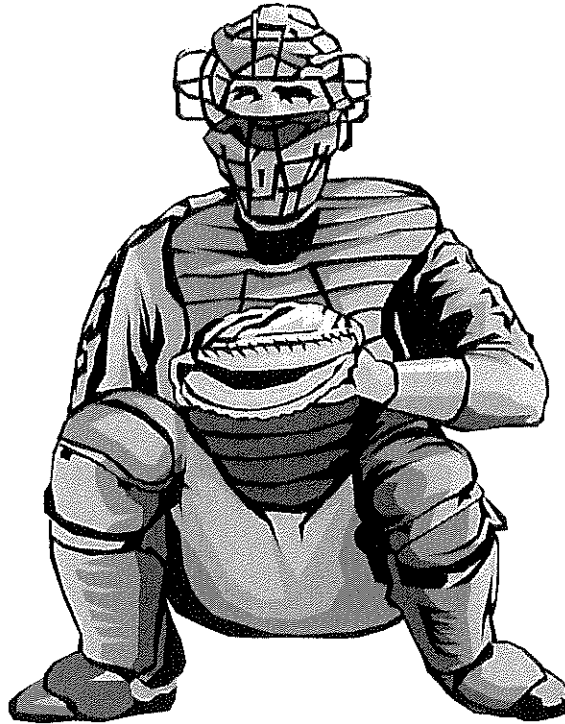
TEAM COACH: TEAM ASSIST. COACH:

TEAM MANAGER:..... TEAM SCORER:

No.	NAME IN FULL	REGO NUMBER
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		

Signed: (Member of Club Executive) Dated:

26. FAR NORTH COAST BASEBALL BOARD CLUB INFORMATION FORM



Club Name :

Field Location:
.....P/Code:

Clubhouse Phone :

Mailing Address:
.....P/Code :

Email Address : Fax Number :

President

Address :
.....P/Code :

Telephone :(hm)(wk)(mble)

Email : Fax :

Vice President

Address :
.....P/Code :

Telephone :(hm)(wk)(mble)

Email : Fax :

Secretary

26. CLUB INFORMATION FORM: Policy and Procedures

2

Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Treasurer
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Ground/Wet Weather Contact
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Registrar & Committee for Seniors
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Registrar & Committee for Juniors
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Constitution and Local Playing Rules
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

Tournament Contact
Address :
.....P/Code :
Telephone :(hm)(wk)(mble)
Email : Fax :

27. BLACKLIST REGISTRATION FORM: Policy and Procedures¹

**27. FAR NORTH COAST BASEBALL BOARD
BLACKLIST REGISTRATION FORM**



Date :

CLUB :

This is to certify that

.....

(Name of Person)

has been blacklisted by

.....

(Name of Club)

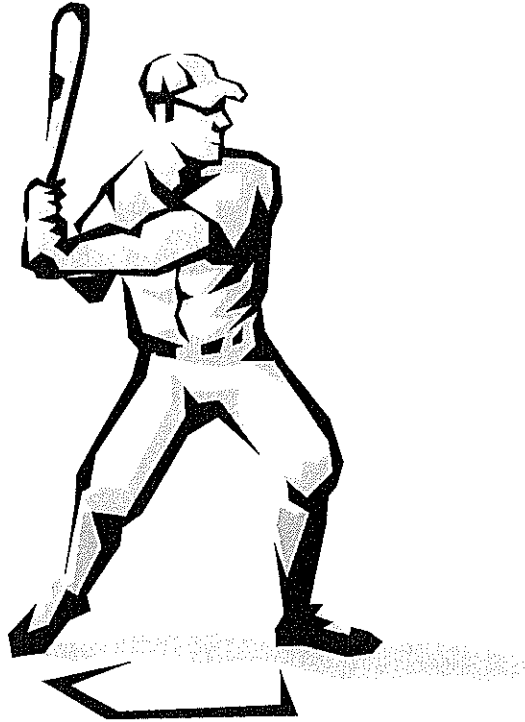
The Club Executive notify all interested parties that the
above mentioned person will not be released for Club transfer until
their financial and / or contractual obligations with the
above mentioned Club have been met.

Yours in Baseball.

Signed :

Executive Position :

28. FAR NORTH COAST BASEBALL BOARD BLACKLIST CLEARANCE FORM



Date :

Club:

This is to certify that

.....

(Name of Person)
has been cleared by

.....

(Name of Club)
of all obligations both financial and / or contractual with the
abovementioned Club.

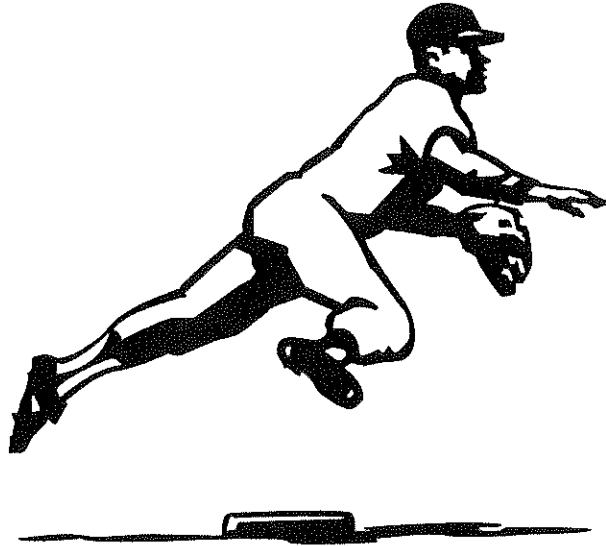
Yours in Baseball.

Signed :

Executive Position :

29. REGRADING NOTIFICATION FORM: Policy and Procedure 1

**29. FAR NORTH COAST BASEBALL BOARD
REGRADING NOTIFICATION FORM**



Dear Secretary;

Please be advised that further to your application, as per the By-laws, for a regrading of:

Your regrading request has been:

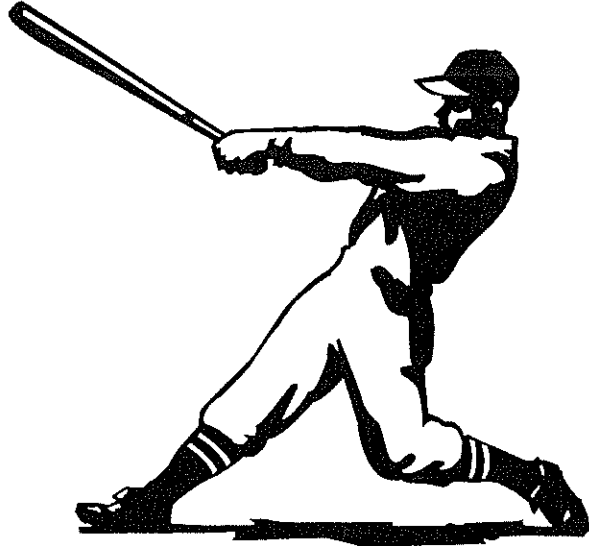
☐ Approved

☐ Denied

Yours in Baseball,

REGISTRAR

30. FAR NORTH COAST BASEBALL BOARD CLUB - APPLICATION FOR REGRADING FORM



Date :

Club :

The Registrar.

.....
(Name of Team) (Grade)

to.....
(Grade)

Reason :

.....

Yours in Baseball,

Signed:

Executive Position :

31. FAR NORTH COAST BASEBALL BOARD PLAYER - APPLICATION FOR REGRADING FORM



Date :

Club :

The Registrar.

Our Club wishes to apply for a regrading of

.....
(Name of Person) (Club) (Grade)

to.....
(Grade)

Reason :

.....

Yours in Baseball,

Signed:

Executive Position :

FAR NORTH COAST BASEBALL BOARD

SECTION 32

CLUB UNIFORM FORM



Date:.....

Club:.....

The
Secretary,
FNCBA Board.

Dear Board,

Our Club wishes to change/register the following details for our new club uniform.

Club Logo:.....

Club Sponsorship:.....

Club colours:.....

Top: Colour/s:.....

Pants: Colour/s:.....

Belts: Colour/s:.....

Hat: Colour/s:.....

Yours in Baseball.

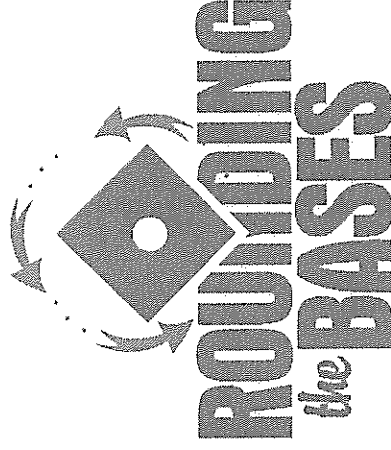
.....
Signature

.....
Printed Name

.....
Club Position Held

FAR NORTH COAST BASEBALL ASSOCIATION BOARD

SECTION 33 GROUND EVALUATION FORM



Name of Club: Field Name: Date Inspected:

Address: Post Code: Phone Number:

Facilities	Poor			Fair			Excellent			Comments
Club House	1	2	3	4	5	6	7	8	9	10
Umpires Change Room	1	2	3	4	5	6	7	8	9	10
Visitors Change Room	1	2	3	4	5	6	7	8	9	10
Home Change Room	1	2	3	4	5	6	7	8	9	10
Canteen	1	2	3	4	5	6	7	8	9	10
Shower Rooms	1	2	3	4	5	6	7	8	9	10
Public Toilets	1	2	3	4	5	6	7	8	9	10
Parking	1	2	3	4	5	6	7	8	9	10
Lighting	1	2	3	4	5	6	7	8	9	10
Computer Room	1	2	3	4	5	6	7	8	9	10

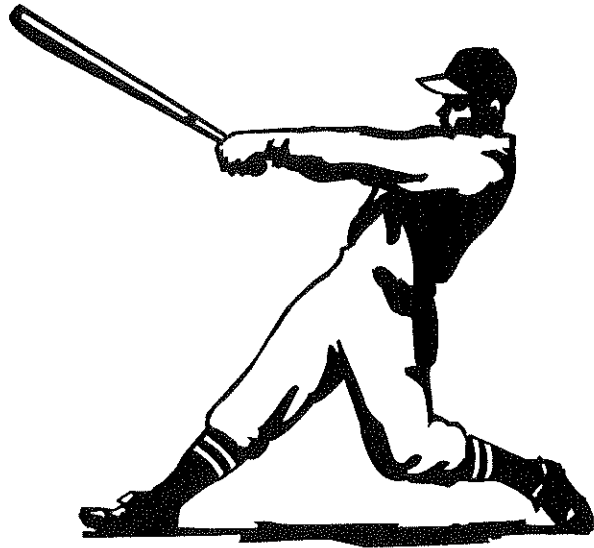
33. GROUND EVALUATION FORM: Policy and Procedures

2

<i>Structure</i>	<i>Poor</i>			<i>Fair</i>			<i>Excellent</i>			<i>Comments</i>
Back Net	1	2	3	4	5	6	7	8	9	10
Dugouts	1	2	3	4	5	6	7	8	9	10
Home Run Fences	1	2	3	4	5	6	7	8	9	10
Side Fences	1	2	3	4	5	6	7	8	9	10
Infield	1	2	3	4	5	6	7	8	9	10
Outfield	1	2	3	4	5	6	7	8	9	10
Base Cut Outs	1	2	3	4	5	6	7	8	9	10
Pitchers Mound	1	2	3	4	5	6	7	8	9	10
Batting Box	1	2	3	4	5	6	7	8	9	10
Home Plate	1	2	3	4	5	6	7	8	9	10
Past Ball Area	1	2	3	4	5	6	7	8	9	10
Foul to Dead Ball – First Base Line	1	2	3	4	5	6	7	8	9	10
Foul to Dead Ball – Third Base Line	1	2	3	4	5	6	7	8	9	10
Warm-up Areas	1	2	3	4	5	6	7	8	9	10
Bull Pens	1	2	3	4	5	6	7	8	9	10
Hitting Cages	1	2	3	4	5	6	7	8	9	10
Spectator Seating	1	2	3	4	5	6	7	8	9	10
Overall Shade	1	2	3	4	5	6	7	8	9	10
Score Boards	1	2	3	4	5	6	7	8	9	10
Signage	1	2	3	4	5	6	7	8	9	10
Score Boxes	1	2	3	4	5	6	7	8	9	10
Storage Sheds	1	2	3	4	5	6	7	8	9	10

FNCBA Rep. Club Rep.









FAR NORTH COAST BASEBALL BOARD SECTION 34 COACH'S EXPECTATIONS



WHAT DO I EXPECT FROM MY PLAYERS?

- ☒ To be on time for all practices and games.
- ☒ To always do their best whether in the field or on the bench.
- ☒ To be cooperative at all times and share team duties.
- ☒ To try not to become upset at their own mistakes or those of others. (We will all make our share of mistakes this year and we must support one another.)
- ☒ To be positive with team mates at all times.
- ☒ To understand that winning is only important if you can accept losing, as both are important parts of any sport.

WHAT CAN YOU AND YOUR CHILD EXPECT FROM ME?

-  To be on time for all practices and games.
-  To be as far as possible in giving equal playing time to all players.
-  To do my best to teach the fundamentals of the game.
-  To be positive and respect each child as an individual.
-  To set reasonable expectations for each child and for this season.
-  To teach the players the value of winning and losing.
-  To be open to ideas, suggestion and help.
-  To never holler at any of my team, the opposing team or umpires. Any confrontation will be handled in a respectful, quiet and individual manner.

WHAT DO I EXPECT FROM YOU AS PARENTS AND FAMILY?

- 👍 To come out and enjoy the game. Cheer to make all players feel important.
- 👍 To allow me to coach and run the team.
- 👍 To try not to question my leadership. All players will make mistakes and so will I.
- 👍 Do not holler at me, the players or the umpires. We are all responsible for setting examples for our children. We must be the role models in society today. If we eliminate negative comments, the children will have an opportunity to play without any unnecessary pressure and will learn the value of sportsmanship.
- 👍 If you wish to question my strategies or leadership, please do not do so in front of the players and fans. My phone number is available for you to call me at any time if you have a concern. It will also be available if you wish to offer your services at practice. A helping hand is always welcome.
- 👉 Finally, don't expect the majority of children playing Baseball to have strong skills. We hear all our lives that we learn from our mistakes. Let's allow them to make their mistakes, but always be there with positive support to lift their spirits!

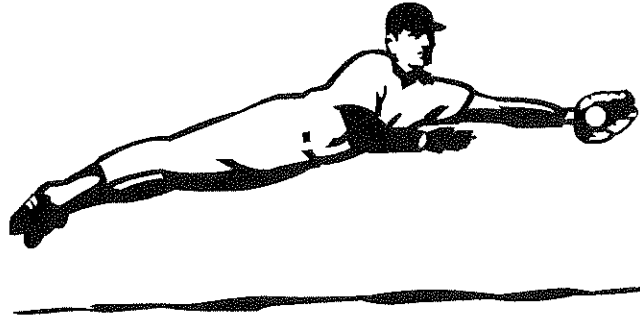
TEAM NAME:

COACH:**Phone:(H)**..... **(M)**

ASST. COACH:.....**Phone:(H)**..... **(M)**

MANAGER:**Phone:(H)**..... **(M)**

FAR NORTH COAST BASEBALL BOARD SECTION 35 FNCBA EXPECTATIONS



FNCBA EXPECTATIONS OF PLAYERS

I will make every effort to.....

- Do my best in practice and games.
- Be early for practice and games.
- Develop a sharing attitude.
- Listen and learn from my coach and team mates.
- Maintain my cool when I make a mistake.
- Cheer on and support my team mates.
- Hustle on and of the field.
- Understand and follow the safety rules of the game.
- Lend a helping hand.
- Be a good sport at all times
- Show respect to umpires and volunteers.
- Develop self control.
- Respect myself, team mates and opponents.
- Wear my uniform with pride.
- Understand and follow the rules of the game
- Take responsibility for my actions.
- Learn from losing as well as from winning. I must learn to take a loss before I can learn to win. Winning is not everything.
- Get fit and stay fit.
- Be dependable.
- Advise my club if I am unavailable.



FNCBA EXPECTATIONS OF PARENTS

I will make every effort to.....

- Attend my child's game.
- Be a supportive parent for the coach and team.
- Communicate with officials in the appropriate ways.
- Cheer for all players on the team.
- Be a positive role model.
- Be there when my child is successful or when struggling for success.
- Respect and support volunteers and umpires.
- Understand that the game is hard to learn and play.
- Look for the opportunities to work with my child on skill of the game.
- Be positive and supportive when the team wins or loses.
- Model good sportsmanship.
- Cheer all good plays
- Give any help that I can give to my child's team.

FAR NORTH COAST BASEBALL BOARD

SECTION 36

COACH'S GUIDELINES



***THE SUCCESSFUL COACH INVESTS MORE IN THE WELL-BEING
AND INTEREST OF THE PLAYERS THEN IN THEIR WIN-LOSS
RECORD.***

- Be reasonable in your demands on children's time, energy and enthusiasm. They need other interests.
- Children play for fun and enjoyment and winning is only a small part of this. Never ridicule or shout at the children for making mistakes or losing a game.
- Make a personal commitment to keep yourself informed on sound coaching principles and principles of children's growth and development.
- Group players according to age, height, skill and physical maturity where appropriate.
- The scheduling and length of practice times and competitions should take into consideration the maturity of children
- Avoid over-playing the talented players. The "just-average" players need and deserve equal time. Be sensitive to the less talented.
- Ensure equipment and facilities meet safety standards and are appropriate to the age and ability of the players.
- Follow the advice of a doctor when determining when an injured player is ready to play again.
- Teach your players the rules of the game and that rules are mutual agreements which no one should evade or break.
- Develop respect for the ability of opposing coaches.

37. FNCBA Inc. UMPIRES SERVICE DIRECTORY REGISTRATION FORM



Family Name:.....

Given Names:.....

Club:

Grade:

Address:.....

City..... State..... Post Code:.....

Telephone (Home)

(Work)

(Mobile)

(Fax)

Email Address:

Level of Accreditation:

I have read all the attached rules and forms. I acknowledge that I understand the responsibilities and conditions disclosed. I agree to abide by these rules and obligations to the best of my ability during all events.

Signature.....

Date.....

38. FNCBA BRING A FRIEND PROGRAM: Policy and Procedures 1

Form 38: FNCBA "Bring a Friend" Program



(To be Completed by the Introduced Member ("Friend") or their Parent/Legal Guardian)

New Member Details:

Title

First*

Surname*

Middle

Address

Suburb

State

Post Code

Country

Email

Club

Phone (hm)

Phone (wk)

Phone (mb)

Facsimile

Name of Introducing Member

I understand that to be eligible to join the "Bring a Friend" program, I must abide by the terms and conditions attached to this registration form. Once my membership is approved, I am able to participate as a registered member and introduce a friend immediately and obtain my refund under the program.

New Player Signature

New Player Name

Club

Parent/Guardian Signature

Parent/Guardian Name

Date Signed

Association Use Only:

Received

Membership Date

Refunded

Method of Payment (Circle): Cash/Cheque/Other (Specify)

Paid By

Sign Off

Date

Clubs are to provide the completed copy of this form to the Registrar by no later than 4 weeks after registration. No payment may be made if the form is late. Please keep copies of all forms for your records and verification. Form can be handed directly to the Registrar or via the Scorers box.

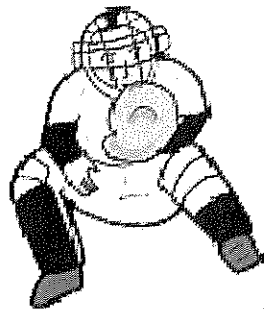
38. FNCBA BRING A FRIEND PROGRAM: Policy and Procedures 2

Terms and Conditions of the "Bring a Friend" Program

- 1. Eligibility:**
This offer is open to all members of the Far North Coast Baseball Association Inc ('FNCBA').
- 2. Objectives:**
To foster the growth of players in the junior and senior ranks for the FNCBA. This does not apply to T-Ball.
- 3. Recruits:**
Recruits can come from persons who have not played baseball before, or whom did not participate in Baseball (ie were not registered members of the FNCBA) in the preceding season.
- 4. Payment Amount:**
Each recruit shall be worth \$ 20.00 to the introducing member.
- 5. Payment Accrual:**
No obligation to make a payment will fall upon the FNCBA until such time as the new recruit has become a bona fide member. All payments shall be made by the FNCBA at the same time, or as the FNCBA determines. No payment shall be made before all Clubs have provided final nominations to the FNCBA for accounts to be drawn for Association Fees.
- 6. Bona Fide Member:**
A Bona Fide member will be a member who is named in the membership listing of a Club, as provided to Baseball Queensland Incorporated and the FNCBA. In short, if the Club is not committed to a payment to the FNCBA, the FNCBA is not committed to pay the introducing member.
- 7. Limitations:**
The objective of the "Bring a Friend" scheme is the growth of player number, hence we encourage members to recruit as many new members as they desire, and no limits will be placed upon the total that can be accumulated in payment amounts.
- 8. School Recruiting:**
Blanket school recruiting is encouraged if co-ordinated with the prior approval of the FNCBA.
- 9. Disputes:**
Any dispute as to entitlement shall be brought before the FNCBA Board for discussion and whose decision as to entitlement shall be final and whose reasons for such decision shall be in writing.

Form 39: FNCBA Registration Form

(My Club Format)

**Personal Details:**

Title

First*

Surname*

Middle

Under 18?

Yes

No

Informal

Guardian

Membership Type (Please Tick)

Junior

Senior

Non Member

Paid

Yes

No

DOB*

Phone Numbers:

Phone (hm)

Phone (wk)

Phone (mb)

Facsimile

Year Joined

Gender Male

Female

Address Details:

Address

Suburb

State

Post Code

Country

Email

Are you part of the Playball (T-Ball) Program

Yes

No

Other Details (If relevant – not for T-Ballers):

Playing Positions

Do

you wish to purchase a Uniform?

Yes

No

Pants Size

Socks

Belt

Hat

Emergency Contacts:

Relationship

First Name

Surname

First Phone Contact

Second Phone Contact

39. FNBCA REGISTRATION FORM: Policy and Procedures

2

Medical Details:

Medicare No. Do You have Ambulance Cover? Yes ☐ No ☐

Private Health Fund: Yes ☐ No ☐ Fund Number

Private Doctor's Name Phone Number

Can the Doctor be contacted at all times? Yes ☐ No ☐ A/H Ph.

Private Dentist's Name Phone Number

Can the Dentist be contacted at all times? Yes ☐ No ☐ A/H Ph.

Blood Group Do you object to transfusions? Yes ☐ No ☐

Do you take any medications? Yes ☐ No ☐ Please List:

Have you ever had the following: Epilepsy ☐ Hepatitis A ☐ Hepatitis B ☐

Diabetes ☐ Heart Problems ☐ Heart Murmur ☐ Hernia ☐ Other ☐

Please Specify

Vision - Glasses: Yes ☐ No ☐ Contact Yes ☐ No ☐ Hard ☐ Soft ☐

Consent is given for the securing of ambulance or medical attention in the event of an
Emergency: Yes ☐ No ☐ Signature Relationship

Vaccinations:

Have you been vaccinated against the following: Hepatitis A ☐ Hepatitis B ☐

Tetanus ☐ Other HIV ☐

Other Issues:

Have you ever had concussion?: Yes ☐ No ☐ How many times?

Dates:

Do you wear a mouthguard? Yes ☐ No ☐ Training/Comp: Yes ☐ No ☐

Do you have Asthma? Yes ☐ No ☐ Do you take medication?: Yes ☐ No ☐

What type of Medication?:

Do you bring the medication to training/competition? Yes ☐ No ☐

Allergies:

What Medication do you take?:

Injury Details:

Have you had an injury in the last 12 months?: Yes ☐ No ☐ Specify

Do you wear protective equipment? Yes ☐ No ☐

In the last three years have you sustained one of the following injuries?

Fracture: Yes ☐ No ☐ Specify:

Break: Yes ☐ No ☐ Specify:

39. FNBCA REGISTRATION FORM: Policy and Procedures

3

Head/Spinal/Neck Injury: Yes ☐ No ☐ Specify: _____
Are there any past injuries still affecting your performance: Yes ☐ No ☐
Specify: _____

Other Commitments During the Season:

Do you participate in any other sport?: Yes ☐ No ☐ Sport: _____
What days to you attend?: _____
Do you attend other groups/activities?(eg Scouts, Youth groups, etc): Yes ☐ No ☐
What days to you attend?: _____ Group Activity: _____
Please list any other commitments (eg Work, Part Time Work, Music Sessions, etc): _____
Specify Activity: _____
What days to you attend?: _____ How Long?: _____

Please ensure that you have filled out all the above information as best as you can.
Please read the attached statements below and sign.

PRIVACY STATEMENT.

Your privacy is respected by us. The information you provide on this form will be used to provide services for you and for the purposes of registration, participation, team selection and insurance. It will be passed onto the Australian Baseball Federation (ABF) and to the ABF's insurer.

Your information may also be shared with organisations associated with the sport of Baseball, including but not limited to the Australian Sports Commission and Australian Sports Drug Agency. We and the ABF may at times ascertain whether or not it has services or products which may foreseeably meet your needs and notify you about these. We will not however, share your personal contact details with any third party for their commercial use.

If you do not provide the information we may not be able to register you as a member. We and the ABF comply with the Privacy Act with respect to the collection, storage and security of your personal details.

If you have any privacy concerns or would like to verify any information we hold about you, please contact our privacy officer.

RISK WARNING.

You should be aware that there are risks of injury associated with playing baseball, as there are with most sports. Risks will arise in the context of the activities of batting, pitching, catching and running. While we aim to minimise risks, it is not possible to eliminate them all.

I acknowledge that I have read and understood the above statements:

☐

Your Signature: _____

Date: _____

Form 40: FNCBA Under 10's Form

(My Club Format)



Please ensure that you have filled out all the above information as best as you can. Please read the attached statements below and sign.

Personal Details:

Title	<input type="text"/>		First*	<input type="text"/>	
Middle	<input type="text"/>		Surname*	<input type="text"/>	
Informal	<input type="text"/>		Under 18?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Guardian	<input type="text"/>				
Membership Type (Please Tick)	Junior <input type="checkbox"/>	Senior <input type="checkbox"/>	Non Member <input type="checkbox"/>		
Paid	Yes <input type="checkbox"/>	No <input type="checkbox"/>	DOB*	<input type="text"/>	

Phone Numbers:

Phone (hm)	<input type="text"/>	Phone (wk)	<input type="text"/>
Phone (mb)	<input type="text"/>	Facsimile	<input type="text"/>
Year Joined	<input type="text"/>	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>

Address Details:

Address	<input type="text"/>		
	<input type="text"/>		
Suburb	<input type="text"/>		
State	<input type="text"/>	Post Code	<input type="text"/>
		Country	<input type="text"/>
Email	<input type="text"/>		
Are you part of the Playball (T-Ball) Program	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Emergency Contacts:

1. Relationship	<input type="text"/>	First Name	<input type="text"/>	Surname	<input type="text"/>
First Phone Contact	<input type="text"/>	Second Phone Contact	<input type="text"/>		
2. Relationship	<input type="text"/>	First Name	<input type="text"/>	Surname	<input type="text"/>
First Phone Contact	<input type="text"/>	Second Phone Contact	<input type="text"/>		

Medical Details:

Does your child suffer from any illness or injury (for example, Asthma, Epilepsy) or require medication? Please provide details:

If your child has an injury, illness or medication, it would be appropriate to advise the coach each weekend so that they are aware.

PRIVACY STATEMENT.

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Your information may also be shared with organisations associated with the sport of Baseball, including but not limited to the Australian Sports Commission and Australian Sports Drug Agency. We and the ABF may at times ascertain whether or not it has services or products which may foreseeably meet your needs and notify you about these. We will not however, share your personal contact details with any third party for their commercial use.

If you do not provide the information we may not be able to register you as a member. We and the ABF comply with the Privacy Act with respect to the collection, storage and security of your personal details.

If you have any privacy concerns or would like to verify any information we hold about you, please contact our privacy officer.

RISK WARNING.

You should be aware that there are risks of injury associated with playing baseball, as there are with most sports. Risks will arise in the context of the activities of batting, pitching, catching and running. While we aim to minimise risks, it is not possible to eliminate them all.

I acknowledge that I have read and understood the above statements:

Your Signature:

Date:

Form 41: Club's Registration Form

(My Club Format)



Please ensure that you have filled out all the above information as best as you can. Please read the attached statements below and sign.

Personal Details:

Title	<input type="text"/>		First Name*	<input type="text"/>	
Middle	<input type="text"/>		Surname*	<input type="text"/>	
Usual Name	<input type="text"/>		Under 18?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Guardian	<input type="text"/>				
Membership Type (Please Tick)	Junior <input type="checkbox"/>	Senior <input type="checkbox"/>	Non Member <input type="checkbox"/>		
Paid	Yes <input type="checkbox"/>	No <input type="checkbox"/>	DOB*	<input type="text"/>	

Phone Numbers:

Phone (hm)	<input type="text"/>	Phone (wk)	<input type="text"/>
Phone (mb)	<input type="text"/>	Facsimile	<input type="text"/>
Year Joined Club	<input type="text"/>	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>

Address Details:

Address	<input type="text"/>		
Suburb	<input type="text"/>		
State	Post Code	Country	<input type="text"/>
Email	<input type="text"/>		
Are you part of the Playball (T-Ball) Program	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Emergency Contacts:

1. Relationship	<input type="text"/>	First Name	<input type="text"/>	Surname	<input type="text"/>
First Phone Contact	<input type="text"/>	Second Phone Contact	<input type="text"/>		
2. Relationship	<input type="text"/>	First Name	<input type="text"/>	Surname	<input type="text"/>
First Phone Contact	<input type="text"/>	Second Phone Contact	<input type="text"/>		

41. CLUB'S REGISTRATION FORM: Policy and Procedures

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Parent or Guardian Details:

1. Relationship First Name Surname
First Phone Contact Second Phone Contact

Medical Details:

Do you suffer from any illness or injury (for example, Asthma, Epilepsy) or require medication? Please provide details:

If you have an injury, illness or medication, it would be appropriate to advise the coach each weekend so that they are aware.

PRIVACY STATEMENT.

Your privacy is respected by us. The information you provide on this form will be used to provide services for you and for the purposes of registration, participation, team selection and insurance. It will be passed onto the Australian Baseball Federation (ABF) and to the ABF's insurer.

Your information may also be shared with organisations associated with the sport of Baseball, including but not limited to the Australian Sports Commission and Australian Sports Drug Agency. We and the ABF may at times ascertain whether or not it has services or products which may foreseeably meet your needs and notify you about these. We will not however, share your personal contact details with any third party for their commercial use.

If you do not provide the information we may not be able to register you as a member. We and the ABF comply with the Privacy Act with respect to the collection, storage and security of your personal details.

If you have any privacy concerns or would like to verify any information we hold about you, please contact our privacy officer.

RISK WARNING.

You should be aware that there are risks of injury associated with playing baseball, as there are with most sports. Risks will arise in the context of the activities of batting, pitching, catching and running. While we aim to minimise risks, it is not possible to eliminate them all.

I acknowledge that I have read and understood the above statements: ☐

Your Signature:

Date:

If a child member, this is to be signed by the parent or guardian.

Prohibited Employment Declaration Child Protection (Prohibited Employment) Act 1998

The *Child Protection (Prohibited Employment) Act 1998* makes it an offence for a person convicted of a serious sex offence (a prohibited person) or a Registrable Person under the *Child Protection (Offenders Registration) Act 2000* to apply for, undertake or remain in, child-related employment. It does not apply if an order from the Industrial Relations Commission or the Administrative Decisions Tribunal, declares that the Act does not apply to a particular person.

Section 5 of the *Child Protection (Prohibited Employment) Act 1998* defines a serious sex offence as an offence involving sexual activity or acts of indecency that was committed in NSW and that was punishable by penal servitude or imprisonment of 12 months or more even if the sentence was not served, or, an offence involving sexual activity or acts of indecency that was committed elsewhere and that would have been an offence punishable by penal servitude or imprisonment for 12 months or more if it had been committed in NSW.

Child-related employment - means any employment that primarily involves direct contact with children where that contact is not directly supervised. Section 1 of the *Child Protection (Prohibited Employment) Act 1998* specifies that child-related employment is employment::

- involving the provision of child protection services
- in pre-schools, kindergartens and child care centres (including residential child care centres)
- in schools or other educational institutions (not including universities)
- in detention centres (within the meaning of the *Child (Detention Centres) Act 1987*)
- in refuges used by children
- in wards of public or private hospitals in which children are patients
- in clubs, associations or movements (including of a cultural, recreational or sporting nature) having a significant child membership
- in any religious organisation
- in any entertainment venues where the clientele is primarily children
- as a babysitter or childminder that is arranged by a commercial agency
- involving fostering or other child care
- involving regular provision of taxi services for the transport of children with a disability
- involving the private tuition of children
- involving the direct provision of health services
- involving the provision of counselling or other support services for children
- on school buses
- at overnight camps for children.

Under this Act:

- it is an offence for a prohibited person to apply for, undertake or remain in child-related employment
- employers must ask existing employees, both paid and unpaid, and preferred applicants for employment to declare whether they are a prohibited person or not
- all child-related employees must inform their employers if they are a 'prohibited person' or remove themselves from child-related employment. A prohibited person is someone who has been convicted of a serious sexual offence or, who has had a finding for a charge of serious sexual offence proven in court, even if a conviction was not recorded.
- Penalties are imposed for non compliance

Prohibited employment declaration

I am aware that I am ineligible to apply for, undertake or remain in, child-related employment if I have been convicted of a "serious sex offence" as defined in the *Child Protection (Prohibited Employment) Act 1998* or if I am a "Registrable Person" under the *Child Protection (Offenders Registration) Act 2000*. I have read and understood the above information in relation to the *Child Protection (Prohibited Employment) Act 1998* and understand my responsibilities and obligations under this Act. I declare that I am not a person prohibited by the Act from seeking, undertaking, or remaining in child-related employment.

Name (Block letters): _____

Sporting Body: Far North Coast Baseball Association Inc.

Signature: _____ Date: ____/____/200__

Note: Seek independent legal advice if you are unsure of your status as a prohibited person.

This form is to be returned to the Far North Coast Baseball Association Inc. Secretary.

43. FAR NORTH COAST BASEBALL BOARD PLAYER TRANSFER REQUEST FORM



Date :

To: The Secretary

Club:

Address:

Re: Player Transfer – Request for Clearance

The Baseball Club wishes to obtain a transfer
clearance for the following players:

.....
(Name of Person(s))

Yours in Baseball.

Signed :

Executive Position :

44. FAR NORTH COAST BASEBALL BOARD PLAYER CLEARANCE/REJECTION FORM



Date :
To: The Secretary
Club:
Address:

Re: Player Transfer – Request for Clearance

This is to certify that

.....
(Name of Person(s))
has been cleared / rejected by

.....
(Name of Club)

Reasons: The player has / has not met all obligations both financial and / or
contractual with the abovementioned Club and/or

.....
(Other Reasons for Rejection)

Yours in Baseball.

Signed :

Executive Position :

45. INJURY RECORD FORM: Policy and Procedures

1

AUSTRALIA

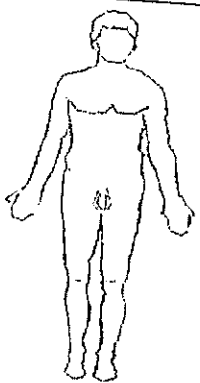
Injury Record Form

Athlete Name	<input type="text" value="Surname"/> <input type="text" value="Given Name(s)"/>	Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Address	<input type="text"/> <input type="text"/>	Date of Birth	<input type="text"/>	
Any known medical conditions	<input type="text"/>			
Injury Occurred at				
Ground/Location	<input type="text"/>	Time	<input type="text" value="am / pm"/>	
Event	<input type="text"/>	Date	<input type="text"/>	
Assessment				
Danger	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Action"/>		
Response	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Action"/>		
Airway	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Action"/>		
Breathing	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Action"/>		
Circulation	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Action"/>		
Stop	<input type="text"/>			
Talk	<input type="text" value="what happened, how happened, what was felt, where hurt, is there pain elsewhere, has the part been injured before"/>			
Observe	<input type="text" value="appearance/nature, compare to other side, look for swelling, deformity, range of movement"/>			
Prevent further injury	<input type="text" value="severe injury, less severe injury, or minor injury"/>			

45. INJURY RECORD FORM: Policy and Procedures

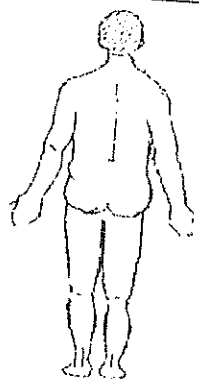
2

Assessment continued (please tick)



Area(s) injured

Please circle injured areas.



☐ Hard Tissue

☐ Soft Tissue

☐ Dislocation/subluxation

☐ Skin Injury

☐ Other Please specify

Initial Management

Continued to play? ☐ Yes ☐ No

Transport off field / court

☐ Human crutch (1 person)

☐ 2 handed seat

☐ 3 handed seat

☐ 4 handed seat

☐ Human crutch (2 person)

☐ Chairlift

☐ Stretcher

☐ Other Please specify

Initial management

e.g. immobilisation, splint, RICE etc.

Further Management and Referral

Instructions given to athlete

Referred to: ☐ Hospital ☐ Doctor ☐ Physiotherapist ☐ Other Please specify

How transported to referred professional

Was the injury preventable? ☐ Yes ☐ No

Sports First Aiders Signature

Date